

FAREHAM

BOROUGH COUNCIL

COUNCIL MEETING SUMMONS

Members of Fareham Borough Council are hereby summoned to attend a meeting of the Council to be held in the Council Chamber, Civic Offices, Fareham, on
THURSDAY, 20 APRIL 2023, commencing at **6.00 pm**.

The Mayor: Councillor Michael Ford, JP

The Deputy Mayor: Councillor Fred Birkett

Councillor Chrissie Bainbridge

Councillor Ian Bastable

Councillor Susan Bayford

Councillor Roger Bird

Councillor Pamela Bryant

Councillor Frair Burgess

Councillor Joanne Burton

Councillor Louise Clubley

Councillor Malcolm Daniells

Councillor Harry Davis

Councillor Steve Dugan

Councillor Tina Ellis

Councillor Jack Englefield

Councillor David Foot

Councillor Nick Gregory

Councillor David Hamilton

Councillor Tiffany Harper

Councillor Pal Hayre

Councillor Connie Hockley

Councillor Stephen Ingram

Councillor Kay Mandry

Councillor Simon Martin

Councillor Jacquie Needham

Councillor Paul Nother

Councillor Sarah Pankhurst

Councillor Katrina Trott

Councillor Nick Walker

Councillor Mrs Susan Walker

Councillor Seán Woodward



At the start of the meeting, a minute's silence will be held for former Councillor and past Mayor Tessa Short who passed away peacefully at her home in Titchfield on Saturday 4th March. Tessa represented Titchfield as a councillor from 1987 to 1999, during which time she served as Mayor in 1994-1995.

1. Prayers

The meeting will commence with a short service of prayers.

2. Apologies for Absence

3. Minutes (Pages 7 - 10)

To confirm as a correct record the minutes of the Council Meeting held on 05 April 2023.

4. Mayor's Announcements

5. Executive Leader's Announcements

6. Executive Members' Announcements

7. Declarations of Interest

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

8. Presentation of Petitions

To receive any petitions presented by a member of the Council.

Note: any petition so presented will be dealt with in accordance with the Council's petition scheme.

(1) Use of Glyphosate on Public Land

Members are advised that a petition, containing 1573 signatures, has been received from Conserving Habitats in Portchester (C.H.I.P) which calls upon Fareham Borough Council to ensure that, in public areas, it replaces the use of Glyphosate with chemical free weed removal methods, which are better for the environment and pose no risk to humans, wildlife and pets.

(2) Introduction of Car Parking Charges at Wicor Recreation Ground

Members are advised that a petition has been received, containing 1796 signatures, regarding the proposed introduction of car parking charges at Wicor recreation ground.

9. Deputations

To receive any deputations of which notice has been given.

10. Reports of the Executive

To receive, consider and answer questions on reports and recommendations of the Executive. Minutes of the meetings of the Executive and a schedule of individual Executive member decisions are appended.

- (1) Minutes of meeting Monday, 6 March 2023 of Executive (Pages 11 - 20)
- (2) Minutes of meeting Monday, 3 April 2023 of Executive (Pages 21 - 30)
- (3) Schedule of Individual Executive Member and Officer Delegated Decisions (Pages 31 - 32)
- (4) Schedule of Urgency Provisions (Pages 33 - 34)

11. Reports of Other Committees

To receive the minutes of the following Committees and to consider and answer questions on any reports and recommendations made.

- (1) Minutes of meeting Tuesday, 07 March 2023 of Appointments Sub-Committee (Pages 35 - 36)
- (2) Minutes of meeting Thursday, 06 April 2023 of Appointments Sub-Committee (Pages 37 - 38)
- (3) Minutes of meeting Tuesday, 18 April 2023 of Appointments Sub-Committee
The minutes of the meeting of the Appointments Sub-Committee held on Tuesday 18 April 2023 will be tabled at the meeting for consideration.
- (4) Minutes of meeting Monday, 13 March 2023 of Audit and Governance Committee (Pages 39 - 42)
- (5) Minutes of meeting Tuesday, 14 March 2023 of Licensing and Regulatory Affairs Committee (Pages 43 - 46)
- (6) Minutes of meeting Wednesday, 15 March 2023 of Planning Committee (Pages 47 - 60)

12. Reports of the Scrutiny Panels

To receive, consider and answer questions on reports and recommendations of the meetings of the Scrutiny Panels.

- (1) Minutes of meeting Wednesday, 22 February 2023 of Planning and Development Scrutiny Panel (Pages 61 - 66)
- (2) Minutes of meeting Thursday, 30 March 2023 of Planning and Development Scrutiny Panel (Pages 67 - 70)
- (3) Minutes of meeting Tuesday, 28 February 2023 of Leisure and Community Scrutiny Panel (Pages 71 - 76)

- (4) Minutes of meeting Thursday, 23 March 2023 of Leisure and Community Scrutiny Panel (Pages 77 - 80)
- (5) Minutes of meeting Monday, 27 March 2023 of Daedalus Scrutiny Panel (Pages 81 - 84)
- (6) Minutes of meeting Wednesday, 29 March 2023 of Health and Public Protection Scrutiny Panel (Pages 85 - 90)

13. Questions under Standing Order 2.12

To answer questions pursuant to Standing Order 2.12 for this meeting.

14. Motions under Standing Order 2.6

Members will be informed, prior to the meeting, of any motion duly notified in accordance with Standing Order 2.6 but received after print and dispatch of the agenda.

15. Committee Work Programmes 2023/24 (Pages 91 - 96)

A report by the Head of Democratic Services.

16. Appointments to Committees

To make any changes in appointments to the seats on committees in accordance with the wishes of political groups. Such appointments will take effect from 21/04/2023.

17. Exclusion of Public and Press

To consider whether it is in the public interest to exclude the public and representatives of the Press from the remainder of the meeting on the grounds that the matters to be dealt with involve the likely disclosure of exempt information, as defined in Paragraph 2 of Part 1 of Schedule 12A of the Local Government Act 1972.

18. Appointment of a Chief Executive Officer

A verbal update from the Chairman of the Appointments Sub-Committee.



P GRIMWOOD
Chief Executive Officer

www.fareham.gov.uk

12 April 2023

For further information please contact:
Democratic Services, Civic Offices, Fareham, PO16 7AZ
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FAREHAM

BOROUGH COUNCIL

Minutes of the Council

Date: Wednesday, 5 April 2023

Venue: Council Chamber - Civic Offices

PRESENT:

M J Ford, JP
(Mayor)

(Deputy Mayor)

Councillors: Ms C Bainbridge, I Bastable, Mrs S M Bayford, R Bird,
Miss J Burton, Mrs L E Clubley, H P Davis, Mrs T L Ellis,
D G Foot, N R Gregory, Miss T G Harper, Mrs P Hayre,
Mrs C L A Hockley, S Ingram, S D Martin, Mrs J Needham,
P Nother, Ms S Pankhurst, Mrs K K Trott, N J Walker,
Mrs S M Walker and S D T Woodward



1. PRAYERS

The meeting commenced with a short service of prayers.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors F Birkett, Mrs P M Bryant, Mrs F L Burgess, M Daniels, S Dugan, D J Hamilton & Mrs K Mandry.

3. MINUTES

RESOLVED that the Mayor be authorised to sign, as a correct record, the minutes of the meeting of the Council held on 24 February 2023.

4. MAYOR'S ANNOUNCEMENTS

The Mayor announced that the final Charity Tea Party will take place on Thursday 20 April with a talk by the Deputy Mayor, Councillor Fred Birkett on the history of the Field Gun.

The Mayor also confirmed that tickets for the Mayors Charity Ball at HMS Collingwood on Saturday 22 April are now being distributed to those who have already purchased.

5. EXECUTIVE LEADER'S ANNOUNCEMENTS

There were no Executive Leader announcements.

6. EXECUTIVE MEMBERS' ANNOUNCEMENTS

There were no Executive Member announcements.

7. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

8. PRESENTATION OF PETITIONS

Members received an update by the Head of Democratic Services on the petition received on the 08 December 2017 which comprised 2,390 signatures and requested that the Council "stop the building of 1,500 new homes in Warsash, Locks Heath, Park Gate and Titchfield Common".

At the Council meeting in February 2018, the Council was advised that ordinarily the petition would have triggered a debate at Council but because the petition had been raised in response to the Consultation on the draft Local Plan, it was not appropriate for the Petition to be debated until such time as the Local was received by Council for Adoption. This was to avoid any pre-determination issues brought about by Members being asked to debate the allocation of specific development sites before the Local Plan was formally presented.

The lead petitioner was made fully aware of the reasons for this approach and as an alternative measure, the petition was quoted and referenced in every report to the Planning Committee pertaining to one of the 10 sites quoted in the petition across Warsash, Locks Heath, Park Gate and Titchfield Common.

Members were reminded that Council was receiving the Local Plan at item 11 on the agenda with a recommendation to adopt and that this petition should be taken into account when debating the adoption of the Local Plan.

9. DEPUTATIONS

A deputation was received from local resident and lead petitioner (see minute 8), Mrs Hilary Megginson in respect of Item 11 on the agenda – Adoption of Fareham Local Plan 2037.

10. REPORTS OF THE EXECUTIVE

(1) Minutes of Meeting Monday, 03 April 2023 of the Executive

The minutes of the meeting of the Executive held on 03 April 2023 were tabled at the meeting. for consideration.

RESOLVED that Council:

(a) notes the recommendations (a) to (c), as detailed at page 8 of the tabled minutes; and

(b) agrees that the minutes of the meeting of the Executive held on Monday, 03 April 2023 be received.

11. ADOPTION OF FAREHAM LOCAL PLAN 2037

The Council received a report by the Director of Planning and Regeneration which presented the Fareham Local Plan 20237 for adoption.

The recommendations (a) to (c) of the Executive detailed at page 25 of the agenda pack were taken into account in considering this item.

The petition received on 08 December 2017 which comprised 2,390 signatures and requested that the Council “stop the building of 1,500 new homes in Warsash, Locks Heath, Park Gate and Titchfield Common” was taken into account during consideration of this item.

Having been duly proposed by Councillor I J Bastable and seconded by Councillor Mrs S Walker, the provisions of Standing Order 2.15 were suspended to allow the Executive Leader and the Executive Member for Planning and Development to present the report and to speak for longer than five minutes; and further that Standing Order 2.16 be suspended to allow all Members to speak more than once on the debate.

During the debate on this item, the Council placed on record its thanks to Gayle Wootton, Head of Planning Strategy and Economic Development, and her team for the tremendous amount of work done to bring the Local Plan through consultation, examination and adoption.

RESOLVED that the Council resolves to adopt:

- (a) the Fareham Local Plan 2037, as attached at Annex A - Appendices 2 which incorporates:
 - i. the Inspector's main modifications to the Fareham Local Plan 2037 (Annex A -Appendix 1), and
 - ii. the minor modifications (Annex A - Appendix 3 Part 1) and subsequent minor changes (Annex A - Appendix 3 – Part 2) to the Fareham Local Plan 2037;
- (b) the Policies Map as set out in Annex A - Appendix 4;
- (c) that the Director of Planning and Regeneration, following consultation with the Executive Member for Planning and Development, be authorised to publish and circulate in accordance with the statutory requirements, an Adoption Notice, a Sustainability Appraisal Adoption Statement (Annex A - Appendix 5) and the adopted version of the Fareham Local Plan 2037, as soon as reasonably practicable after adoption.

(The meeting started at 2.00 pm
and ended at 2.40 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Monday, 6 March 2023

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
I Bastable, Streetscene
Miss J Burton, Health & Public Protection
Mrs C L A Hockley, Housing
S D Martin, Planning and Development
Mrs S M Walker, Leisure and Community

Also in attendance:

D J Hamilton, for item 8(1)
Mrs K K Trott, For items 8(2), 8(3) and 11(2)



1. APOLOGIES FOR ABSENCE

There were no apologies given for this meeting.

2. MINUTES

RESOLVED that the minutes of the meeting of the Executive held on 06 February 2023 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

There were no Executive Leader announcements.

4. DECLARATIONS OF INTEREST

Councillor SDT Woodward declared a non-Pecuniary Interest in relation to item 10(1) – Proposed Changes to Dog Control Public Spaces Protection Order as he is the Council appointed representative and Chairman of the Partnership for South Hampshire Joint Committee which oversees the work of Bird Aware Solent. Councillor Woodward remained in the room and took part in the debate and decision.

Councillor SD Martin declared a Personal Interest in relation to item 11(3) – Provision of Tree Maintenance Services within the Borough of Fareham as he has previously employed the services of one of the companies listed in the framework for work at his property. Councillor Martin remained in the room and took part in the debate and decision.

5. PETITIONS

There were no petitions submitted at this meeting.

6. DEPUTATIONS

Deputations were received in respect of item 10(1) on the agenda from Shona Jenkins, Dog Initiatives Officer, and Thomas Marceau, Coastal Bird Project Monitoring Officer, both from Bird Aware Solent.

10. HEALTH AND PUBLIC PROTECTION

(1) Proposed Changes to Dog Control Public Spaces Protection Order

At the agreement of the Chairman this item was brought forward on the agenda.

Councillor S D T Woodward declared a non-Pecuniary Interest in this item as he is the Council appointed representative and Chairman of the Partnership for South Hampshire Joint Committee which oversees the work of Bird Aware Solent. Councillor Woodward remained in the room and took part in the debate and decision.

Deputations were received in respect of this item from Shona Jenkins, Dog Initiatives Officer and Thomas Marceau, Coastal Bird Project Monitoring Officer.

RESOLVED that the Executive agrees that:

- (a) officers consult on the proposed amendment to the Dog Control PSPO to include an additional dog exclusion area at Hill Head; and
- (b) delegated authority be given to the Executive Member for Health and Public Protection to authorise the making of a PSPO to include this dog exclusion area following consultation.

7. REFERENCES FROM OTHER COMMITTEES

Leisure & Community Scrutiny Panel – 28 February 2023

Minute 6 – 50th Anniversary of the Borough of Fareham

The Panel received a report along with supporting presentation from the Communications Manager on the outline proposals for the 50th Anniversary of the Borough. These proposals are to be considered by the Executive on the 06 March 2023. A copy of the presentation is appended to these Minutes.

The Communications Manager provided an overview of the proposals with associated costs and explained that the events will be launched at the Christmas Lights switch on later this year.

The Panel agreed that the proposals outlined in the report show good value for money, allowing the Council to mark the occasion with a series of activities throughout 2024 with marginal funding required.

The Panel asked that officers investigate the ceremonial logo being added to the pennant on the Mayor's car and the flag pole at the entrance to the Civic Offices. It was also suggested that it be considered for the sand pit to be located within Fareham shopping centre to provide better security for the asset and allow it to be used in bad weather.

It is RECOMMENDED that the Leisure and Community Scrutiny Panel:

- (a) notes the contents of the Executive report attached at Appendix 1 and the supporting presentation; and
- (b) asks the Executive to consider their comments above, in relation to Appendix 1 at their meeting on the 06 March 2023.

This was considered at item 8(2) on the agenda.

Minute 7 – Citizens Advice Fareham Service Level Agreement

The Panel received a report from the Leisure and Community Manager reviewing the existing Service Level Agreement (SLA) between Fareham

Borough Council and Citizen Advice Fareham. The Executive on the 06 March 2023 will be asked to agree a new 3 year SLA and funding arrangements commencing the 1 April 2023.

The Panel discussed the report at length and asked questions for clarification from officers. Members also queried aspects of the services provided by Citizens Advice Fareham to gain a better understanding of the support offered to residents that will be funded by the new SLA.

RESOLVED that the Leisure and Community Scrutiny Panel:

- (a) notes the contents of the Executive report attached at Appendix 1; and
- (b) asks the Executive to consider their comments above, in relation to Appendix 1 at their meeting on the 06 March 2023.

This was considered at item 8(1) on the agenda.

Planning & Development Scrutiny Panel – 22 February 2023

Minute 6 – Community Infrastructure Levy Consultation

The Panel received a report by the Head of Planning Strategy and Economic Development on the Community Infrastructure Levy (CIL) Review, which is to be considered by the Executive on the 06 March 2023 to approve the consultation on proposed new CIL charges.

The Principal Planner (Strategy) Pete Drake presented the report to the Panel and began by providing an overview of CIL, outlining the purpose of the charges, and what the funds are used for across the Borough. Pete also explained what the charges are currently and the reason for the review. Members asked a number of questions for clarity to provide greater understanding of the charge which is levied to new development.

Members queried the cumulative impact of the raised levy, alongside a number of other charges and fees levied on new development, on the potential for an increase in house prices in the Borough. Officers reassured Members that the consultants have carried out in depth viability studies to ensure the fees are affordable and that the charges are in line with neighbouring authorities. It was recognised that there are many factors affecting the eventual cost of the house, not least the price paid for the land, which is a commercial consideration and not a matter for the planning authority.

The next step, once approved by the Executive on the 06 March 2023, is for the Council to run a consultation in the Spring. The results of which will determine if any amendments are required before the schedule is sent to an independent examination.

RESOLVED that the Planning and Development Scrutiny Panel:

- (a) notes the contents of the Executive report at appendix 1; and

- (b) asks the Executive to consider their comments above relating to appendix 1 at the 06 March 2023 Executive meeting.

This was considered at item 11(1) on the agenda.

Minute 7 – Planning Obligations SPD Review

The Panel received a report by the Head of Planning Strategy and Economic Development on a Review of the Planning Obligations Supplementary Planning Document (SPD). Consultation on the revised document is required before the Council adopts it, with Executive approval to be sought at their meeting on the 06 March 2023.

The Principal Planner (Strategy) Pete Drake presented the report to the Panel providing the background as to why the review of the Planning Obligations (SPD) had been carried out, explaining that this is linked to the Local Plan process. The Local Plan outlines how the borough's housing and employment targets will be met and sets out the scale and type of infrastructure required to support the planned growth.

Members discussed at length the potential challenges faced by the proposal to increase the maintenance contributions for a period of 50 years. Concerns were raised that an increasing number of developers may opt for management companies instead of transferring land to the Council, meaning that the Council would have no control over these assets (such as open space, play areas and playing pitches) which could potentially bring about problems for residents who use those areas. Officers explained the difficulties in striking a balance to ensure public open spaces are maintained to a standard to which residents of the Borough are accustomed and adopting land from developers which comes at a cost. It is hoped that the increase in the charges applied to land being transferred to the Council would alleviate the potential financial liability being at a detriment to the Council in the long term but will also remain a viable option for developers.

Members of the panel also queried the figures on in table 1 of the Executive report at Appendix 1. Officers advised the amounts increased as multiples as the years increased. For example, the 40-year fees were double the 20 year fees. It was pointed out that the figures in the table were not correct and Officers agreed to check and amend these before publication of the Executive report.

RESOLVED that the Planning and Development Scrutiny Panel: -

- (a) notes the contents of the Executive report at appendix 1; and
- (b) asks the Executive to consider their comments above relating to appendix 1 at the 06 March 2023 Executive meeting.

This was considered at item 11(2) on the agenda.

8. LEISURE AND COMMUNITY

- (1) Citizens Advice Fareham - Service Level Agreement

The comments of the Leisure and Community Scrutiny Panel were taken into account in considering this item.

At the invitation of the Executive Leader, Councillor D J Hamilton addressed the Executive on this item. During his address, Councillor Hamilton confirmed that he wished to address details contained within confidential Appendix A.

RESOLVED that in accordance with the Local Government Act 1972, the Public and Press be excluded from the discussion on the confidential details of this item, as the Executive considers that it is not in the public interest to consider the matters in public on the grounds that they will involve the disclosure of exempt information, as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act.

The Executive moved back into public session for the final debate and decision.

RESOLVED that the Executive approves:

- (a) a new 3-year Service Level Agreement for £120,000 per annum from 01 April 2023; and
- (b) that an additional amount of £15,000 per annum be provided for 3 years as project funding to assist with the impact of the Covid 19 pandemic and the current cost of living crisis.

(2) 50th Anniversary of the Borough of Fareham

The comments of the Leisure and Community Scrutiny Panel were taken into account in considering this item.

At the invitation of the Executive Leader, Councillor Mrs K K Trott addressed the Executive on this item.

RESOLVED that the Executive agrees:

- (a) the proposals, as outlined in the report, to celebrate the 50th anniversary of Fareham being established as a Borough;
- (b) officers' proposals to reallocate some of the existing communications budget to support these activities;
- (c) either a special 50th anniversary engraving is added to an existing link on the Mayoral chain or a special 50th anniversary link is; and
- (d) to create a 50th anniversary pennant for the Mayor's car.

(3) The Kings Coronation Proposals

At the invitation of the Executive Leader, Councillor Mrs K K Trott addressed the Executive on this item.

In presenting this item, the Executive Portfolio holder for Leisure and Community, Councillor Mrs S Walker, explained that she was recommending that the suggested community event hosted by the Council be removed in light of the current financial pressures facing the Council and that this would result in the total costs for the King's Coronation being reduced from £43,000 to £13,000.

RESOLVED that the Executive agrees that:

- (a) the Council promotes how residents can hold their own street parties and get involved with the national initiatives, the Big Lunch and The Big Help Out over the Coronation weekend;
- (b) commemorative mugs are available to order from Fareham Borough Council at a cost of £4 each;
- (c) a bespoke, commemorative seat is installed at The Queen Elizabeth II Platinum Jubilee Park;
- (d) The King's Cypher is engraved into a diamond shaped area of external brickwork on the Fareham Live building; and
- (e) a special Coronation link is added to the Mayoral chain.

9. STREETSCENE

- (1) Asset Management Plan for Streetscene 2023 to 2028

RESOLVED that the Executive:

- (a) agrees the delivery of a five-year Asset Management Plan for the Streetscene public buildings and infrastructure as set out in the Executive Briefing Paper; and
- (b) approves the funding required to complete the works in the Streetscene Asset Management Plan, as detailed in paragraph 25 of the Executive Briefing Paper.

11. PLANNING AND DEVELOPMENT

- (1) Community Infrastructure Levy - Consultation

The comments of the Planning and Development Scrutiny Panel were taken into account in considering this item.

RESOLVED that the Executive recommends that the Council:

- (a) approves the Community Infrastructure Levy Draft Charging Schedule as set out in Appendix A to the report for public consultation for a period of 6 weeks;
- (b) agrees that the Director of Planning and Regeneration be authorised to make any necessary minor amendments, following consultation with the Executive Member for Planning and Development, and delegates to him

the authority to submit the draft Charging Schedule for Examination;
and

- (c) delegates to the Director of Planning and Regeneration, following consultation with the Executive Member for Planning and Development the authority to procure and appoint an independent examiner to conduct the examination on the draft Charging Schedule.

(2) Planning Obligations SPD Review

The comments of the Planning and Development Scrutiny Panel were taken into account in considering this item.

At the invitation of the Executive Leader, Councillor Mrs K K Trott addressed the Executive on this item

RESOLVED that the Executive:

- (a) approves the Draft Planning Obligations Supplementary Planning Document, as set out at Appendix A to the report, for public consultation; and
- (b) delegates authority to the Director of Planning and Regeneration, following consultation with the Executive Member for Planning and Development, to make any minor amendments to the document following consideration by the Executive, prior to consultation.

(3) Provision of Tree Maintenance Services within the Borough of Fareham

Councillor S D Martin declared a Personal Interest for this item as he has previously employed the services of one of the companies listed in the framework for work at his property. Councillor Martin remained in the room and took part in the debate and decision.

RESOLVED that the Executive:

- (a) agrees to award the Framework to the top 8 scoring tenderers, as set out in the Confidential Appendix A to the report; and
- (b) notes that the increased cost of the suppliers is likely to require an increase in the annual Tree Management budget of between £23,380 and £37,120, which will need to be considered during the next budget setting process.

12. POLICY AND RESOURCES

(1) Southampton and Fareham Legal Partnership Review

RESOLVED that the Executive agrees:

- (a) to continue the partnership arrangements for the Southampton and Fareham Legal Services Partnership for a further period of 10 years, with an option to extend the partnership for another 5 years;

- (b) to note that the partnership has been extended to include Havant Borough Council and is therefore referred to as the Southampton, Fareham and Havant Legal Partnership; and
- (c) to delegate authority to the Chief Executive Officer following consultation with the Executive Leader to enter into such arrangements as are necessary and on such terms as are reasonable.

(2) Citizen of Honour Nominations 2023

RESOLVED that the Executive agrees that:

- (a) no more than two candidates are selected from the nominations attached to the report to be formally recognised as Citizens of Honour 2023;
- (b) no more than one candidate be selected from the nominations attached to the report as Young Citizen of Honour (under 18); and
- (c) subject to (a) and (b) above, candidates 6 and 11 be selected to receive the annual Citizen of Honour and candidate 1 be selected to receive the Young Citizen of Honour Awards for 2023.

13. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that in accordance with the Local Government Act 1972, the Public and Press be excluded from the remainder of the meeting, as the Executive considers that it is not in the public interest to consider the matters in public on the grounds that they will involve the disclosure of exempt information, as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act.

14. POLICY AND RESOURCES

(1) Irrecoverable Debts

RESOLVED that the Executive agrees that the debts listed in the confidential Appendix A to the report be written off as irrecoverable.

(The meeting started at 6.00 pm
and ended at 7.45 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Executive (to be confirmed at the next meeting)

Date: Monday, 3 April 2023

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
I Bastable, Streetscene
Miss J Burton, Health & Public Protection
Mrs C L A Hockley, Housing
S D Martin, Planning and Development
Mrs S M Walker, Leisure and Community

Also in attendance:

Ms C Bainbridge, for item 10(1)
H P Davis, for item 10(1)
P Nother, for item 10(1)
Mrs K K Trott, for item 10(1)



1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. MINUTES

RESOLVED that the minutes of the meeting of the Executive held on Monday 06 March 2023 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

There were no Executive Leader announcements.

4. DECLARATIONS OF INTEREST

Councillor P M Nother declared a personal interest for item 10(1) whilst he addressed the Executive as he lives in close proximity to the car park site

5. PETITIONS**Glyphosate**

The total verified signatures is 1573.

This petition will formally be submitted to the next Council meeting on 20 April 2023 and will be considered by the Executive in June via a formal report being published and considered. The petition will then be considered at Council for a debate thereafter.

Wicor Recreation Ground Car park

The total verified signatures is 1796

This decision will be considered by the Executive this evening as it appears on the agenda at item 10(1). The petition triggers a Council debate by virtue of the number of petitioners and will be presented to the next scheduled Council meeting on 20 April 2023 where Council will be asked if it wants to accept the petition, debate it and take any further action. Council can ask to send the item back to the Executive or can ensure its comments are taken into account by the Executive Member if the Traffic Regulation Order is put forward for agreement.

This process is slightly unusual because whilst the petition triggers a Council debate, the item is an Executive function. The Council cannot therefore overrule but it can ask the Executive to reconsider.

6. DEPUTATIONS

Deputations were received in respect of item 10(1) on the agenda from County Councillor Roger Price, local residents Stephen Potter, David Edwards, Veronica Wardman and Sarah Holmes and Trevor Deacon from AFC Portchester.

10. HEALTH AND PUBLIC PROTECTION

(1) Extension of Coastal Car Parking Charges

This item was brought forward on the agenda and heard directly after item 6 on the agenda.

Deputations were received in respect of item 10(1) on the agenda from County Councillor Roger Price, local residents Stephen Potter, David Edwards, Veronica Wardman and Sarah Holmes and Trevor Deacon from AFC Portchester.

At the invitation of the Executive Leader Councillors H P Davis, P M Nother, Ms C Bainbridge and Mrs K K Trott addressed the Executive on this item.

In addressing the Executive, Councillor P M Nother declared a Personal Interest as he lives in close proximity to the car park site.

The comments of the Health & Public Protection Scrutiny Panel were taken into account in considering this item.

The petition containing 1796 signatures entitled “We the undersigned petition the Council to immediately scrap the proposals to introduce parking charges at Wicor recreation ground in Portchester” was taken into account in considering this item.

RESOLVED that the Executive agrees that:

- (a) Wicor Recreation Ground car park is reclassified as a coastal car park;
- (b) three solar powered pay-and-display machines be purchased and installed, along with appropriate signage, to support enforcement; and
- (c) AFC Portchester be offered the opportunity to purchase up to ten transferable season tickets for use by their staff, members and visitors.

7. REFERENCES FROM OTHER COMMITTEES

The following references from other committees were received:

Leisure and Community Scrutiny Panel – 23 March 2023

Minute 6 – Voluntary Community Support Services

- The Panel received a report by the Director of Leisure and Community on an Executive report, Voluntary Community Support Services, that reviews the current support that the Council funds for the voluntary sector and proposes a new approach for the period 2023-2026.

Officers highlighted a minor amendment to Appendix 1, Page 17, paragraph 18, of the report. The paragraph should read - *Any charitable organisation*

within Hampshire can become a member of Action Hampshire. Membership fees are dependent on the income of the group, with fees from £30 per year for organisations with a turnover of less than £50,000 to £250 £150.00 per year for those with a turnover between £100,000 and £250,000 per year. Organisations with the greatest turnover, in excess of £500,000, pay a membership of £350 per year. Member benefits include.

The Chairman addressed the Panel to express support for the new approach that, if approved by the Executive, will save the Council money whilst still providing a valuable service to the residents of Fareham.

The Executive Member for Leisure and Community, Councillor Mrs S Walker addressed the Panel to advise that a large number of volunteers have transferred over to Community First from the previous charity, One Community and that the staff from One Community who worked in Fareham, have been personally thanked for all their support and dedication to the residents of the Borough.

RESOLVED that the Leisure and Community Scrutiny Panel: -

- (a) notes the contents of the report attached at appendix 1; and
- (b) considered any comments/recommendations to pass to the Executive for consideration at their meeting on the 03 April 2023.

This was considered at item 8(1) on the agenda.

Health and Public Protection Scrutiny Panel – 29 March 2023

Minute 7 – Extension of coastal car parking charges

At the invitation of the Chairman, Councillors Ms C Bainbridge and P M Nother addressed the Panel on this item.

Deputations were received in respect of this item, as outlined in the table at item 5 on the agenda.

Councillor Mrs P M Bryant declared a non-pecuniary interest in this item as she is a member of Fareham Rotary Club which owns the Wheelhouse at Hillhead Coastal car park.

The Panel considered a report by the Director of Leisure and Community which invited Members to scrutinise and make comments to the Executive in respect of the proposed extension of coastal car parking charges in the Borough.

At the request of the Chairman, it was confirmed that 123 comments have been received from members of the public regarding the proposals. 58 referenced the potential issues with local roads, 83 raised concern regarding access to sport - particularly for older and younger people, 36 related to the impact that the charges would have on AFC Portchester and 58 referenced other matters such as the impact on Shearwater overflow car park.

Councillor Mrs Trott noted the need to find increased revenue to off-set expenses but felt that the proposal prioritised income over the health and well-being of residents. Councillor Mrs Trott also noted that Wicor is a recreational/leisure car park and that charges are not being proposed in similar car parks in other parts of the Borough.

Members discussed the potential impact that the proposals may have on local roads and felt that it would be important to ensure that appropriate enforcement by Hampshire County Council is carried out. In response to a question raised by Councillor Miss Harper regarding the impact of pay and display parking installed at Hill Head coastal car park, the Head of Environmental Health reported that Hampshire County Council's view is that, within a short period of time, people get used to having to pay.

Members were concerned about the cost of living crisis and the impact that these proposals might have on families who are already struggling. However, it was felt that the taxpayer should not be expected to cover the cost of parking charges, that season tickets are available which have worked well in other coastal car park locations since charging was introduced and that there are alternative car parks nearby that do not charge to park.

The excellent work done by AFC Portchester in providing significant health and wellbeing benefits to the local community was recognised by the Panel during the discussion on this item.

The Chairman commented on the positive impact that public engagement has on the Council's decision making process and noted the concerns that had been

raised in respect of the proposals. The Chairman reminded members that the final decision on this matter did not rest with the Panel and that members were being asked to consider the proposals and pass any comments to the Executive to assist with the decision that would be made at the meeting on the 03 April 2023. The Chairman explained that, if approved by the Executive, a four-week consultation to amend the Fareham Borough Council Off-Street Parking Order would be undertaken in May 2023.

RESOLVED that the Health & Public Protection Scrutiny Panel agrees unanimously that the recommendations contained in the report be taken forward to the Executive for consideration.

This was considered at item 10(1) on the agenda.

Planning and Development Scrutiny Panel – 30 March 2023

Minute 6 – Biodiversity Net Gain Supplementary Planning Document for Consultation

The Panel received a report on the Biodiversity Net Gain Supplementary Planning Document by the Director of Planning and Regeneration. The report outlined the Supplementary Planning Document (SPD) which has been prepared to provide guidance to applicants seeking planning

permission. Executive approval is to be sought to consult on the SPD at their meeting on the 04 April 2023.

The Principal Planner (Strategy) presented the Executive report to the Panel and explained the Council's approach to securing and implementing Biodiversity Net Gain (BNG) in line with Policy NE2 in the emerging Fareham Borough Local Plan 2037.

Members of the Panel discussed the report in detail and asked questions for clarification on how the measures implanted by developers to achieve BNG will be monitored and if necessary, enforced by the over the 30-year period required and asked if costs would be incurred by the Council. Officers explained that the policy would be implemented and enforced in line with all other planning policies. The management of this new policy will incur costs but it was agreed by Members of the Panel that costs incurred are necessary to secure Borough's biodiversity for future generations.

Members of the Panel expressed support the Biodiversity Net Gain consultation and look forward to seeing how both residents and developers respond to the details within the SPD. Officers confirmed that the results of the consultation will be brought to a future meeting of the Panel.

RESOLVED that the Planning and Development Scrutiny Panel:-

- a) note the contents of the Executive report at Appendix 1; and
- b) ask that to the Executive to consider the Panels comments at their meeting on the 03 April 2023.

This was be considered at item 11(1) on the agenda

Minute 8 – Planning Strategy Update

The Panel received a presentation from Planning Strategy officers providing a Planning Strategy Update, including an overview of the forthcoming Self and Custom Build Supplementary Planning Document and an update on the Council's emerging Local Plan. A copy of the presentation is appended to these minutes.

The Head of Planning Strategy and Economic Development presented details to the Panel on the Council's emerging Local Plan, which is to be considered for adoption by the Council on the 05 April 2023. The presentation provided information on the Inspectors' letter which had recently been received. The report concluded that the Local Plan can be found sound but only with the inclusion of the main modifications, all of which were subject to Council approval for a consultation in October 2022. The officer then explained the next steps once adopted and the implications for the Council should Members choose not to adopt the Local Plan. Members asked questions for clarification on changes to the Strategic Gap designation and the contribution to Portsmouth's unmet need.

The Senior Planner (Strategy) then went on to deliver details on the forthcoming Self and Custom Build Supplementary Planning Document (SPD). Members asked questions for clarification on new the policy and

officers explained how legislation from central government has led to the development of a register of interest in Self and Custom Build and the policy in the emerging Local Plan. They also explained that the SPD has been prepared to provide guidance to planning applicants on the information to submit alongside their applications. Officers also provided details on the local need for self and custom build plots and how this has provided the data to develop the SPD.

RESOLVED that the Panel note the contents of the presentation.

This was considered at item 11(2) on the agenda

8. LEISURE AND COMMUNITY

(1) Voluntary Community Support Services

The comments of the Leisure & Community Scrutiny panel were taken into account in considering this item:

RESOLVED that the Executive approves the following annual allocations and commitments for the next 3-year period:

- (a) the allocation of £7,500 from the Community Fund budget to which local charitable organisations can apply to secure their first year's membership to Action Hampshire and /or access their specialist advice around a governance issue of particular concern, with the applications for these grants being agreed by the Executive Member for Leisure and Community;
- (b) the award of a grant agreement to Communities First Wessex for £10,000 for the provision of support around securing and retaining volunteers;
- (c) the development of a new Council webpage providing clear links to support around governance, volunteering and funding for charitable organisations, with a one-off allocation of £2,000 for the development of the webpage and promotion of the new package of services; and
- (d) the allocation of £2,000 for the planning and delivery by Communities First Wessex of an annual Community Showcase event, to celebrate the local voluntary sector and encourage networking between organisations that are located within the Borough and provide a service to the residents of Fareham.

9. STREETSCENE

(1) Award of Contract - Corporate Cleaning Services

RESOLVED that the Executive agrees to award the contract to the contractor ranked in 1st position (as set out in the confidential Appendix A to the report) being the best price quality ratio tender received.

11. PLANNING AND DEVELOPMENT

(1) Biodiversity Net Gain - Supplementary Planning Document

The comments of the Planning & Development Scrutiny Panel were taken into account in considering this item.

RESOLVED that the Executive:

- (a) approves the Draft Biodiversity Net Gain Supplementary Planning Document, as set out at Appendix A to the report, for public consultation; and
- (b) delegates authority to the Director of Planning and Regeneration, following consultation with the Executive Member for Planning and Development, to make any minor amendments to the document following consideration by the Executive, prior to the consultation.

(2) Adoption of the Fareham Local Plan 2037

The comments of the Planning & Development Scrutiny Panel were taken into account in considering this item.

In considering this item, the Executive was keen to place on record its thanks to Gayle Wootton, Head of Planning Strategy and Economic Development, for the incredible hard work of her team to co-ordinate and produced a sound plan.

RESOLVED that the Executive notes the Planning Inspector's report on the examination of the Local Plan and recommends to Council that:

- (a) Council resolves to adopt the adoption version of the Fareham Local Plan 2037 (see Appendix 2) which incorporates:
 - o the Main Modifications recommended by the Inspector (as set out in Appendix 1), and
 - o The Additional Modifications (see Appendix 3 Part 1), and a list of further minor changes since October 2022 (see Appendix 3 Part 2);
- (b) Council adopts the Policies Map as set out in Appendix 4;
- (c) the Director of Planning and Regeneration, following consultation with the Executive Member for Planning and Development, be authorised to publish and circulate in accordance with the statutory requirements, an Adoption Notice, a Sustainability Appraisal Adoption Statement (see Appendix 5) and the adopted version of the Fareham Local Plan 2037, as soon as reasonably practicable after adoption.

(3) Stronger Performance of Local Planning Authorities supported through an increase in Planning Fees - Planning Consultation

RESOLVED that the Executive:

- (a) considered the content of the report and approves the suggested approach to the Council's response set out at Appendix A to the report; and
- (b) delegates authority for the final consultation response to the Director of Planning and Regeneration, following consultation with the Executive Member for Planning and Development.

12. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that in accordance with the Local Government Act 1974, the Public & Press be excluded from the remainder of the meeting, as the Executive considers that it is not in the public interest to consider the matters in public on the grounds that they will involve the disclosure of exempt information, as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act.

13. POLICY AND RESOURCES

- (1) Infrastructure Upgrade - Daedalus

RESOLVED that the Executive approves the budget as outlined in the confidential report.

(The meeting started at 6.00 pm
and ended at 7.50 pm).



SCHEDULE OF EXECUTIVE MEMBER & OFFICER DELEGATED DECISIONS

The following decisions have been made by individual Executive Members since those reported at the meeting of Council on 24 February 2023:

Leisure & Community 23 February 2023	Decision No 2022/23 - 2413
Community Fund Application – Sarisbury Athletic Cricket Club	
RESOLVED that, subject to confirmation being provided to officers that the Club has raised £1,685.00 through its Just Giving campaign, the application be approved.	



**SCHEDULE OF EXECUTIVE MEMBER
& OFFICER DELEGATED
DECISIONS TAKEN UNDER URGENCY
PROVISIONS**

The Executive Leader is required to submit a quarterly report to Council on the decisions taken within the previous three months under the provisions for cases of special urgency described in Part 3, Chapter 3 of the Council's constitution. The report must set out the number of such decisions taken and a summary of the matters in respect of which the decisions were taken.

Decision Maker: Executive	Date Decision 2022/23 - 2433
Title of decision taken: Infrastructure Update - Daedalus	
RESOLVED that the Executive approves the budget as outlined in the confidential report.	

FAREHAM

BOROUGH COUNCIL

Minutes of the Appointments Sub Committee (to be confirmed at the next meeting)

Date: Tuesday, 7 March 2023

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor S D T Woodward (Chairman)

Councillors: S D Martin and Mrs K K Trott

**Also
Present:**



1. APPOINTMENT OF COMMITTEE CHAIRMAN

Having been duly proposed and seconded, Councillor S D T Woodward was confirmed as Chairman of the Appointments Panel.

2. APOLOGIES

There were no apologies for absence.

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. SELECTION PROCESS BRIEFING

The Sub-Committee received a presentation by the Director of Support Services and Monitoring Officer which informed members of the selection process for the appointment of the Chief Executive Officer.

RESOLVED that the Appointments Sub-Committee notes the content of the presentation.

5. KEY DOCUMENTS FOR THE RECRUITMENT OF THE CHIEF EXECUTIVE OFFICER

The Sub-Committee considered a report by the Head of Democratic Services which asked the Sub-Committee to confirm its Terms of Reference, the Job Details and the Advertisement for a Chief Executive Officer.

RESOLVED that the Appointments Panel:

- (a) agrees its Terms of References as set out in Appendix A to the report;
- (b) agrees the Job Advertisement as set out in Appendix B to the report;
- (c) agrees the Job Description as set out in Appendix C to the report;
- (d) agrees the Person Specification as set out in Appendix D to the report;
- (e) delegates authority to the Director of Support Services to make any further changes to the recruitment documents, listed as Appendices B, C and D; and
- (f) subject to the agreement of the above, notes that the advertisement will be externally published on 09 March 2023.

(The meeting started at 4.00 pm
and ended at 4.23 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Appointments Sub Committee (to be confirmed at the next meeting)

Date: Thursday, 6 April 2023

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor S D T Woodward (Chairman)

Councillors: S D Martin and Mrs K K Trott

**Also
Present:**



1. APOLOGIES

There were no apologies for absence.

2. MINUTES

RESOLVED that the minutes of the meeting of the Appointments Sub-Committee held on 07 March 2023 be confirmed and signed as a correct record.

3. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

4. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that the public and representatives of the Press be excluded from the remainder of the meeting on the grounds that the matters to be dealt with involve the likely disclosure of exempt information, as defined in Paragraphs 1 and 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

5. AGREEMENT OF THE RECRUITMENT SELECTION AND ASSESSMENT CRITERIA

The Appointments Sub Committee discussed and agreed interview questions and selection themes across a range of activities.

RESOLVED that the shortlist of applicants be agreed and that those applicants be invited to attend selection testing and interviews.

(The meeting started at 3.00 pm
and ended at 3.41 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Audit and Governance Committee (to be confirmed at the next meeting)

Date: Monday, 13 March 2023

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Ms F Burgess (Chairman)

Councillor R Bird (Vice-Chairman)

Councillors: Mrs T L Ellis, H P Davis, N R Gregory, D J Hamilton and
S D Martin

**Also
Present:**



1. APOLOGIES

No apologies of absence were received at the meeting.

2. MINUTES

RESOLVED that the Minutes of the Audit and Governance Committee meeting held on the 21 November 2022 be agreed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made the following announcement –

I would like to take this opportunity to welcome Councillor H Davis to his first Audit and Governance Committee meeting, following his recent appointment.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

No deputations were received at the meeting.

6. EXTERNAL AUDIT - AUDIT RESULTS REPORT

The Committee received a report by the Deputy Chief Executive Officer and presented by the External Auditors (Ernst and Young), on the results of the Annual External Audit of the accounts.

The Chairman addressed the Committee to advise that although the agenda states that the Statement of Accounts is included at this item, the document itself is not included. Commentary within the report explained the arrangements for the agreement and publication of the 2021/22 accounts outside of the meeting.

RESOLVED that: -

- a) the Audit and Governance Committee notes the contents of the Audit Results Report (Appendix A); and
- b) the Deputy Chief Executive Officer and the Chairman of the Audit and Governance Committee will sign the Letter of Representation, subject to the external auditors completing their outstanding procedures and any further amendments to the accounts, or a revised Letter of Representation, being agreed by the Deputy Chief Executive Officer in consultation with the Chairman of the Audit and Governance Committee.

7. TREASURY MANAGEMENT STRATEGY

The Committee received a report by the Deputy Chief Executive Officer on the Treasury Management Strategy for 2023/24.

RESOLVED that the Committee note the Treasury Management Strategy and Prudential Indicators for 2023/24, attached as Appendix A to the report.

8. RISK MANAGEMENT MONITORING REPORT

The Committee received a report from the Head of Finance and Audit on the latest Risk Management Monitoring which provided evidence that the risk management policy is effective.

The Chairman expressed concern over the risks relating to staffing, which appears to be a common theme across several of the service areas. This needs to be looked at as an overarching, corporate risk rather than departmentally. Officers clarified that this is a focus for senior management and the HR department, to ensure a holistic approach to manage all staff associated risks across the Council. This approach includes, succession planning, exploring a better work life balance and improved recruitment packages.

Comments were received from members pertaining to the social media risk included in the report and subsequently agreed that the appropriate risk management activity had been implemented.

Members asked for assurance that the resources available to the Legal Partnership would be a continued area of focus as the Executive recently agreed to continue the contract with the Southampton Legal Team for a further 10 Years.

RESOLVED that the Audit and Governance Committee reviewed the report as a source of evidence that the current Risk Management Policy is operating in practice.

9. HEAD OF AUDITS QUARTERLY REPORT

The Committee received a report from the Head of Finance on Audit on the work of the internal audit team since the last meeting.

Members enquired about the five high risk audits in the 2023/24 Internal Audit Plan and asked if these would be prioritised for delivery due to their risk level. The Head of Finance and Audit addressed the Committee to confirm that these audits are categorised as high risk for various reasons and do get prioritised for completion but may need to be carried out later in the year due to auditee and other considerations. The expectation is that these audits, along with all those in the plan, including the fundamental system audits, will be completed sufficiently within 2023/24 to provide an audit opinion, but this cannot be guaranteed due to the impact on services and resources

RESOLVED that the Audit and Governance Committee: -

- a) notes the progress and findings arising from Internal Audit work; and
- b) approved the proposed full plan for the 2023/24 audit year as set out in Appendix Three.

10. MONITORING OFFICER REPORT

The Committee received a report by the Monitoring Officer on items which require reporting but do not justify a full report to be brought to the Committee for consideration.

Members enquired about the training provided to officers with regards to the changes to the authorisation limits and asked that this be robust, to not only protect the Council's finances but also protect the officers from accidental errors.

RESOLVED that the Audit and Governance Committee: -

- a) note the contents of Part One of the report; and
- b) asks Members to pass comment on the matters for Council endorsement in Part Two of the report.

(The meeting started at 6.00 pm
and ended at 6.58 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Licensing and Regulatory Affairs Committee

(to be confirmed at the next meeting)

Date: Tuesday, 14 March 2023

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Mrs P M Bryant (Chairman)

Councillor Ms F Burgess (Vice-Chairman)

Councillors: I Bastable, S Dugan, M J Ford, JP, N R Gregory, Mrs P Hayre, S Ingram, Ms S Pankhurst, Mrs K K Trott, Mrs S M Walker and Mrs K Mandry (deputising for Mrs S M Bayford)

**Also
Present:**



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs S M Bayford and D J Hamilton.

2. MINUTES

RESOLVED that the minutes of the meeting of the Licensing and Regulatory Affairs Committee held on 31 January 2023 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. UPDATE ON FAREHAM & GOSPORT ENVIRONMENTAL HEALTH PARTNERSHIP

The Committee received a presentation by the Head of Environmental Health which provided an update on the Fareham and Gosport Environmental Health Partnership. A copy of the presentation is attached to these minutes.

Members enquired as to whether there was any scope to further increase the partnership with other Local Authorities, especially in light of the initial savings made when Fareham and Gosport first entered into the Partnership. The Head of Environmental Health explained that this would be harder to achieve with other local authorities due to a number of factors including distances required for staff to travel between Local Authority Areas and different working arrangements within other authorities.

Members noted that there has been an increase in customer expectations and a decrease in tolerance since the pandemic which has put an additional strain on employees. They enquired as to the support available to employees who may be experiencing more stressful work situations. The Head of Environmental Health confirmed that the Council offers a range of support services to its employees including a counselling service.

The Committee raised the issue of sub-standard rented properties, particularly in light of the recent national press coverage, and requested information on what powers the Council has to act against landlords who are not providing habitable accommodation for its tenants. The Head of Environmental Health confirmed that under the Housing Act 2004, the Council has some powers to force a landlord to bring properties up to a better standard, however the

Council's powers are limited and unfortunately, they do not always meet with customer expectations.

RESOLVED that the Licensing and Regulatory Affairs Committee notes the content of the presentation.

7. FINAL REVIEW OF WORK PROGRAMME 2022/23 AND DRAFT WORK PROGRAMME 2023/24

The Committee considered a report by the Head of Environmental Health which provided a final review of the Committee's Work Programme for 2022/23 and the draft Work Programme for 2023/24.

The Committee was asked to note that an item concerning "Briefing on Elections Act" will be added to the work programme for the November 2023 meeting.

RESOLVED that the Licensing and Regulatory Affairs Committee:

- (a) notes the progress on actions arising from the meeting of the Committee held on 31 January 2023, attached as Appendix A to the report;
- (b) reviewed the Work Programme for the 2022/23 Municipal year, attached as Appendix B to the report;
- (c) subject to the addition of an item entitled 'Briefing on Elections Act' being added to the November 2023 meeting, approves the proposed draft Work Programme for 2023/24, attached as Appendix C to the report; and
- (d) agrees to submit the proposed draft Work Programme for 2023/24 to Council for approval.

(The meeting started at 6.00 pm
and ended at 6.43 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Planning Committee

(to be confirmed at the next meeting)

Date: Wednesday, 15 March 2023

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor N J Walker (Chairman)

Councillor I Bastable (Vice-Chairman)

Councillors: Miss J Burton, D G Foot, M J Ford, JP, Mrs C L A Hockley, S Ingram, P Nother and Mrs S M Walker

Also Present: Councillor Ms C Bainbridge (Item 6(7)) and Councillor Mrs K K Trott (Item 6(6))



1. APOLOGIES FOR ABSENCE

There were no apologies of absence.

2. MINUTES OF PREVIOUS MEETING

RESOLVED that the minutes of the Planning Committee meeting held on 15 February 2023 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements made at this meeting.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

The Committee received a deputation from the following in respect of the applications indicated and were thanked accordingly.

Name	Spokesperson representing the persons listed	Subject	Supporting or Opposing the Application	Minute No/ Application No/Page No	Dep Type
ZONE 1 – 2.30pm					
Mr & Mrs Pearson		ANDARK DIVING LAKE 256 BRIDGE ROAD – CHANGE OF USE OF LAND ADJACENT TO DIVING LAKE TO A MOTORHOME AND CAMPING SITE FOR UP TO 7 MOTORHOMES & SIX TENTS (EXCLUDING CARAVANS) & CONSTRUCTION OF TOILET/SHOWER FACILITIES	Opposing	6 (2) P/21/1417/FP Pg 26	Written
Andrew Goddard		-DITTO-	Supporting	-Ditto-	In Person (3 mins)

ZONE 2 – 3.45pm					
Stephen Clark		LAND AT PINKS HILL – OUTLINE PLANNING APPLICATION WITH ALL MATTERS RESERVED (EXCEPT FOR ACCESS) FOR THE DEVELOPMENT OF UP TO 109 RESIDENTIAL DWELLINGS (C3 USE) WITH ACCESS FROM PINKS HILL, INFORMAL & FORMAL OPEN SPACE & ASSOCIATED LANDSCAPING, DRAINAGE INFRASTRUCTURE, ACOUSTIC BUND/FENCE & OTHER ASSOCIATED WORKS INCLUDING DEMOLITION OF EXISTING BUILDINGS & ASSOCIATED HIGHWAY/PEDESTRIAN IMPROVEMENT WORKS TO PINKS HILL & MILITARY ROAD	Supporting	6(6) P/22/0363/OA Pg 73	In Person (3 mins)
Nick Billington (Agent)		-DITTO-	Supporting	-Ditto-	In Person (3 mins)
Bob Marshall	The Fareham Society	-DITTO-	Opposing	-Ditto-	In Person (3 mins)
Eleanor Crick		-DITTO-	Opposing	-Ditto-	In Person (3 mins)
Arthur Hackney	Wallington Village Association	-DITTO-	Opposing	-Ditto-	Written
ZONE 3 – 3.45pm					

6. **PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS**

The Committee noted a report by the Director of Planning and Regeneration on the development control matters, including information regarding new appeals and decisions.

(1) P/22/0567/FP - 12-14 SOUTHWOOD GARDENS LOCKS HEATH SO31 6WL

The Committee's attention was drawn to the Update Report which contained the following information: -

Following receipt of further comments from the Designing Out Crime Officer raising concerns regarding the 2m width path and the proposed bollard lighting, the plans have been amended to increase the width of the path by 3m and a street light has been included. This addresses the concerns raised by the Designing Out Crime Officer.

As a result of these amended plans the following conditions have been superseded with the following:

- 2. The development hereby permitted shall be constructed in accordance with the following approved documents:*
 - (a) Site Location Plan AIM.CPM.PLN.022 Sheet 1 Issue 7*
 - (b) Plan View of Plot AIM.CPM.PLN.022 Sheet 2 Issue 7*
 - (c) Isometric View of Plot AIM.CPM.PLN.022 Sheet 3 Issue 7*
 - (d) Tree Plan AIM.CPM.PLN.022 Sheet 4 Issue 7*
- 7. No development shall proceed until details of the proposed street lighting or other means of external illumination to a standard BD 5489-1:2020 have been submitted to and approved in writing by the Local Planning Authority.*
The development shall be carried out in accordance with the approved details and any lighting thereafter retained in the approved form.
REASON: In order to prevent light disturbance to occupiers of nearby residential properties and control light pollution.

An additional head of term has also been added to the S106 agreement which is revised as follows:

- a) Timescale for delivery of the foot path and landscaping*
- b) Once the footpath and landscaping has been completed to the reasonable satisfaction of Fareham Borough Council, transfer of the footpath and landscaping belt to Fareham Borough Council*
- c) Payment of the necessary commuted maintenance sum for path and landscaping adjacent to the path*
- d) Installation of motorcycle prevention barrier*

Upon being proposed and seconded the office recommendation to: -

- (i) DELEGATE authority to the Head of Development Management to:

- (a) make any necessary modification, deletion or addition to the proposed conditions or heads of terms for the Section 106 legal agreement; and
 - (b) make any necessary changes arising out of detailed negotiations with the applicant which may necessitate the variation, addition or deletion of the conditions and heads of terms as drafted to ensure consistency between the two sets of provisions;
- (ii) GRANT planning permission, subject to: -
- (a) The applicant/owner first entering into a planning obligation pursuant to Section 106 of the Town and Country Planning Act 1990 on terms drafted by the Solicitor to the Council in respect of the following:
 - a) Timescale for delivery of the footpath and landscaping
 - b) Once the footpath and landscaping has been completed to the reasonable satisfaction of Fareham Borough Council, transfer of the footpath and landscaping belt to Fareham Borough Council
 - c) Payment of the necessary commuted maintenance sum for the path and landscaping adjacent to the path
 - d) Installation of motorcycle prevention barrier;
 - (b) The conditions in the report; and
 - (c) The amended conditions 2 and 7 as set out in the update report.

Was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that: -

- (i) AUTHORITY BE DELEGATED to the Head of Development Management to: -
 - (a) make any necessary modification, deletion or addition to the proposed conditions or heads of terms for the Section 106 legal agreement; and
 - (b) make an necessary changes arising out of detailed negotiations with the applicant which may necessitate the variation, addition or deletion of the conditions and heads of terms as drafted to ensure consistency between the two sets of provisions;
- (ii) PLANNING PERMISSION be granted, subject to: -
 - (a) The applicant/owner first entering into a planning obligation pursuant to Section 106 of the Town and Country Planning Act 1990 on terms drafted by the Solicitor to the Council in respect of the following:
 - a) Timescale for delivery of the footpath and landscaping

- b) Once the footpath and landscaping has been completed to the reasonable satisfaction of Fareham Borough Council, transfer of the footpath and landscaping belt to Fareham Borough Council
- c) Payment of the necessary commuted maintenance sum for the path and landscaping adjacent to the path
- d) Installation of motorcycle prevention barrier;

(b) The conditions in the report; and

(c) The amended conditions 2 and 7 as set out in the update report.

(2) P/21/1317/FP - ANDARK DIVING 256 BRIDGE ROAD SWANWICK S031 7FL

The Committee received the deputations referred to in Minute 5 above.

[The meeting was adjourned for 5 minutes after the debate on this application to allow officers time to confer on some points of clarity]

A motion to refuse the application was proposed and seconded and voted on and CARRIED.

(Voting: 5 in favour; 4 against)

RESOLVED that PLANNING PERMISSION be REFUSED.

Reason for Refusal:

Oslands Lane is of limited width, with an unmade surface and limited opportunities for vehicles to pass. The increased vehicular movements along Oslands Lane generated by the proposal (which would include larger vehicles in the form of motorhomes), along with the increased prospect of vehicles meeting on the Lane requiring vehicles to reverse, would have a significant adverse impact upon the living conditions of neighbouring residential properties in terms of noise, disturbance and inconvenience. The development is contrary to Policy DSP2 of the Adopted Local Plan Part 2: Development Sites and Policies and Policy D2 of the emerging Fareham Local Plan 2037.

(3) P/22/0167/FP - 47 FLEET END ROAD WARSASH SO31 9JH

The Committee's attention was drawn to the Update Report which contained the following information: -

Conditions 9 and 14 are re-worded to the following:

- 9) No development shall take place beyond damp proof course (dpc) level until details of how and where Electric Vehicle (EV) charging points will be provided at the following level:*

At least one Electric Vehicle (EV) charging point per dwelling with allocated parking provisions;

The development shall be carried out in accordance with the approved details with the charging point(s) provided prior to first occupation of the dwelling to which it serves.

REASON: To promote sustainable modes of transport, to reduce impacts on air quality arising from the use of motorcars and in the interests of addressing climate change.

14) No development shall take place until the Council has received evidence that the required nitrate mitigation capacity has been allocated to the development pursuant to the allocation agreement dated 26th August 2022 between (1) William Northcroft Butler and James Nicholas Butler (2) HN Butler Farms Limited and (3) JHE Global Limited.

REASON: To demonstrate that the suitable mitigation has been secured in relation to the effect that nitrates from the development has on European protected sites.

Upon being proposed and seconded the officer recommendation to: -

- (i) DELEGATE authority to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions; and
- (ii) GRANT planning permission, subject to: -
 - (a) The conditions in the report; and
 - (b) The amended Conditions 9 and 14 as set out in the Update Report.

Was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that: -

- (i) AUTHORITY BE DELEGATED to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions; and
- (ii) PLANNING PERMISSION be granted, subject to: -
 - (a) The conditions in the report;
 - (b) The amended conditions 9 and 14 in the Update Report.

(4) Q/0230/23 - LAND TO THE SOUTH OF 79 GREENAWAY LANE (PHASE 20)

The Committee's attention was drawn to the Update Report which contained the following information: -

The report header is corrected to remove Mr R Hanslip as the applicant and substitute with Ms L Hanslip.

Upon being proposed and seconded the officer recommendation to DELEGATE to the Head of Development Management in consultation with the Solicitor to the Council to complete a legal agreement to ensure that the obligations set out within the Section 106 dated 16 September 2022 also apply to any subsequent Section 73 application granted pursuant to the full permission and make any other amendments necessary, was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that DELEGATION be given to the Head of Development Management in consultation with the Solicitor to the Council to complete a legal agreement to ensure that the obligations set out within the Section 106 dated 16 September 2022 also apply to any subsequent Section 73 application granted pursuant to the full permission and make any other amendments necessary.

(5) Q/0261/23 - LAND EAST OF BROOK LANE WARSASH

Upon being proposed and seconded the officer recommendation to delegate to the Head of Development Management in consultation with the Solicitor to the Council to complete a deed of variation to the existing section 106 legal agreement to:

- a) remove the obligations requiring the transfer of the public open space to the Council;
- b) secure details of robust and appropriate management and maintenance measures relating to the public open space for the lifetime of the development in lieu of the land being transferred to the Council, including details on the formation, funding and governance of the body responsible for doing so;
- c) delegate to the Head of Development Management authority to agree suitable revised and additional obligations in respect of the above, and any other matters deemed necessary, in relation to Schedule Three of the original legal agreement.

Was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that DELEGATION be given to the Head of Development Management in consultation with the Solicitor to the Council to complete a deed of variation to the existing section 106 legal agreement to:

- a) remove the obligations requiring the transfer of the public open space to the Council;
- b) secure details of robust and appropriate management and maintenance measures relating to the public open space for the lifetime of the development in lieu of the land being transferred to the Council, including details on the formation, funding and governance of the body responsible for doing so;

- c) delegate to the Head of Development Management authority to agree suitable revised and additional obligations in respect of the above, and any other matters deemed necessary, in relation to Schedule Three of the original legal agreement.

(6) P/22/0363/OA - LAND AT PINKS HILL FAREHAM

The Committee received the deputations referred to in Minute 5 above.

At the invitation of the Chairman, Councillor Mrs K Trott, addressed the Committee on this item.

The Committee's attention was drawn to the Update Report which contained the following information: -

Officers were advised by Mr Stephen Clark (representing the Vistry Group) on 10 March 2023 that it was intended to seek Counsel advice regarding the officer report on this agenda which would be shared with the Council prior to the Planning Committee meeting. It was requested that determination of the planning application be deferred until April to enable consideration of this advice.

The Counsel advice was submitted to the Council on 14 March 2023 which provides advice on a number of areas of concern in respect of the officer report including;

- i) The starting point for considering nutrient neutrality in the planning balance , and the way in which para 11 of the NPPF has been disapplied;*
- ii) The absence in the report of a number of perceived public benefits associated with the development;*
- iii) The lack of weight attributed to the benefits arising from the development in the planning balance, and the failure to provide guidance to members towards a balanced recommendation;*
- iv) The robustness of reasons for refusal relating to nutrient neutrality, ecology and heritage impact;*
- v) Prospect of success at appeal.*

In addition, it has been indicated by Mr Clark that a shadow HRA will be submitted to the Council in the week commencing 20 March 2023 and evidence that nitrates mitigation has been reserved at Warnford Park has been provided.

Mr Clark again requested that the determination of the application be deferred and offered an extension of time to determine the application until 21 April 2023.

Officers have now considered the Counsel advice and are of the opinion that the approach to decision making set out within the officer report is sound. The report refers to the public benefits offered by the proposal to which officers have attributed weight in the planning balance. The weight to be attributed to those benefits is a matter for the decision maker. Officers have given their view as to the weight, but it is a matter for members as to what weight to ascribe to the degree of conflict with the development plan and other material

considerations including the NPPF. It is not considered that there is any basis to defer determination of the planning application.

A motion not to defer the application and to accept the officer recommendation to refuse planning permission, for the reasons set out in the report along with an additional reason for refusal relating to the impact of noise disturbance upon proposed dwellings from nearby commercial traffic and industrial uses (especially the Suez waste recycling and transfer station), was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that PLANNING PERMISSION be REFUSED.

Reasons for Refusal

The development is contrary to Policies CS2, CS4, CS5, CS14, CS17, CS18, CS20 and CS21 of the Adopted Fareham Borough Core Strategy 2011 and Policies DSP1, DSP5, DSP6, DSP13 & DSP15 of the Adopted Fareham Borough Local Plan Part 2: Development Site and Policies and Policies DS1, DS2, D2, HP1, HP5, NE1, NE2, NE3, NE4, NE10, HE1, HE3, TIN1, TIN2 & TIN4 of the emerging Fareham Borough Local Plan 2037.

And paragraphs 175 and 108a of the NPPF and is unacceptable in that:

- a) The provision of residential development in this location would be contrary to adopted Local Plan policies which seek to prevent additional residential development in the countryside;
- b) The proposed development would be harmful to the landscape character, appearance and function of the countryside;
- c) The proposal would erode the visual and physical relationship between the Grade II listed Fort Wallington and its surrounding landscape resulting in harm to the setting of Fort Wallington (Grade II Listed) and its significance as a heritage asset;
- d) The proposal fails to protect and enhance biodiversity by adhering to the principals of the mitigation hierarchy and would result in harm to biodiversity and the unacceptable loss of priority habitat without adequate mitigation and/or compensation;
- e) The proposal's location in close proximity to the Suez Recycling and Recovery Facility would result in an unacceptable level of noise disturbance to the proposed properties that are nearest to this site;
- f) On the basis of the information available it has not been demonstrated that the proposal would provide at least 10% net gain for biodiversity in an accepted manner which would thereafter be maintained for a minimum of 30 years;
- g) In the absence of a legal agreement to secure such, the proposal fails to make on site provision of affordable housing at a level in accordance with the requirements of the local plan;

- h) In the absence of a legal agreement to secure such, the proposal fails to mitigate against the adverse effects of the development on the safety and operation of the strategic and local highway network in the form of a financial contribution towards off-site highway improvements;
- i) In the absence of a legal agreement to secure the submission and implementation of a full Travel Plan, payment of the Travel Plan approval and monitoring fees and provision of a surety mechanism to ensure implementation of the Travel Plan, the proposed development would not make the necessary provision to ensure measures are in place to assist in reducing the dependency on the use of the private motorcar;
- j) In the absence of a legal agreement to secure the provision of public open space and contributions towards the associated management and maintenance of the open space, the recreational needs of residents of the proposed development would not be met;
- k) In the absence of a legal agreement to secure contributions to education, the needs of residents of the proposed development would not be met;
- l) In the absence of a legal agreement to secure such, the proposal would fail to provide satisfactory mitigation of the 'in combination' effects that the proposed increase in residential units on the site would cause through increased recreational disturbance on the Solent Coastal Special Protected Areas;
- m) In the absence of a legal agreement to secure such, the proposal fails to appropriately secure mitigation of the likely adverse effects on the integrity of European Protected Sites which, in combination with other developments, would arise due to the additional generation of nutrients entering the water environment.

In light of the close proximity of proposed housing to commercial traffic and industrial uses (especially the Suez waste recycling and transfer station/ logistics depot to the north), future occupants of the proposed development would be unacceptably adversely impacted from existing activities in the surrounding area.

Notes for Information

Had it not been for the overriding reasons for refusal to the proposal, the Local Planning Authority would have sought to address points f)-l) above by inviting the applicant to enter into a legal agreement with Fareham Borough Council under Section 106 of the Town & Country Planning Act 1990.

(7) P/22/1824/AD - LAND TO THE WEST OF SEAFIELD ROAD/MORAUNT DRIVE AND SOUTH OF TATTERSHALL CRESCENT PO16 6BX

At the invitation of the Chairman, Councillor Mrs C Bainbridge addressed the Committee on this item.

Members expressed no concerns over the information boards, or the proposed stack board at the entrance to the site. However, they raised concerns to the stack board that is proposed alongside Wicor Path. They felt that it would be harmful to amenity and was otherwise unnecessary.

Upon being proposed and seconded the officer recommendation to grant advertisement consent, subject to: -

- (i) The conditions in the report; and
- (ii) The receipt of satisfactory amended plans showing the removal of the stack board from the location along Wicor Path within 21 days from the date of this Planning Committee meeting.

Was voted on and CARRIED.

(Voting: 8 in favour; 1 against)

In the event that satisfactory amended plans are not submitted within 21 days of the date of the Planning Committee. Members also voted on and carried authorisation for the Head of Development Management to refuse the application as the stack board alongside Wicor Path would be harmful to the amenity of the area.

RESOLVED that, subject to: -

- (i) The conditions in the report; and
- (ii) The receipt of satisfactory amended plans showing the removal of the stack board from the location along Wicor Path within 21 days from the date of this Planning Committee meeting.

ADVERTISEMENT CONSENT be granted.

In the event that satisfactory amended plans are not submitted within 21 days of the date of the Planning Committee, the Head of Development Management be authorised to refuse the application as the stack board alongside Wicor Path would be harmful to the amenity of the area.

(8) Planning Appeals

The Committee noted the information in the report.

(9) UPDATE REPORT

The Update Report was circulated prior to the meeting and considered along with the relevant agenda item.

(The meeting started at 2.30 pm
and ended at 5.22 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Planning and Development Scrutiny Panel (to be confirmed at the next meeting)

Date: Wednesday, 22 February 2023

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor M R Daniells (Chairman)

Councillor Ms S Pankhurst (Vice-Chairman)

Councillors: Mrs T L Ellis, P Nother, N J Walker and Mrs P Hayre (deputising for Mrs J Needham)

**Also
Present:**



1. APOLOGIES FOR ABSENCE

Apologies of absence were received from Councillors Mrs J Needham and Mrs F Burgess.

2. MINUTES

RESOLVED that the Minutes of the Planning and Development Scrutiny Panel meeting held on the 27 July 2022 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made the following announcement: –

Regrettably, I am to inform Members that Gayle Wootton, Head of Planning Strategy and Economic Development is leaving Fareham Borough Council to embark on a new role elsewhere. Therefore, this will be Gayle's last meeting of the Planning and Development Scrutiny Panel. I would like to thank Gayle on behalf of the Panel for all of her help and support over the years, and wish her the best of luck in your new role.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

No deputations were received at the meeting.

6. COMMUNITY INFRASTRUCTURE LEVY REVIEW - CONSULTATION

The Panel received a report by the Head of Planning Strategy and Economic Development on the Community Infrastructure Levy (CIL) Review, which is to be considered by the Executive on the 06 March 2023 to approve the consultation on proposed new CIL charges.

The Principal Planner (Strategy) Pete Drake presented the report to the Panel and began by providing an overview of CIL, outlining the purpose of the charges, and what the funds are used for across the Borough. Pete also explained what the charges are currently and the reason for the review. Members asked a number of questions for clarity to provide greater understanding of the charge which is levied to new development.

Members queried the cumulative impact of the raised levy, alongside a number of other charges and fees levied on new development, on the potential for an increase in house prices in the Borough. Officers reassured Members that the consultants have carried out in depth viability studies to ensure the fees are affordable and that the charges are in line with neighbouring authorities. It was recognised that there are many factors affecting the

eventual cost of the house, not least the price paid for the land, which is a commercial consideration and not a matter for the planning authority.

The next step, once approved by the Executive on the 06 March 2023, is for the Council to run a consultation in the Spring. The results of which will determine if any amendments are required before the schedule is sent to an independent examination.

RESOLVED that the Planning and Development Scrutiny Panel: -

- a) note the contents of the Executive report at appendix 1; and
- b) ask the Executive to consider their comments above relating to appendix 1 at the 06 March 2023 Executive meeting.

7. PLANNING OBLIGATIONS SUPPLEMENTARY PLANNING DOCUMENTS (SPD) REVIEW

The Panel received a report by the Head of Planning Strategy and Economic Development on a Review of the Planning Obligations Supplementary Planning Document (SPD). Consultation on the revised document is required before the Council adopts it, with Executive approval to be sought at their meeting on the 06 March 2023.

The Principal Planner (Strategy) Pete Drake presented the report to the Panel providing the background as to why the review of the Planning Obligations (SPD) had been carried out, explaining that this is linked to the Local Plan process. The Local Plan outlines how the borough's housing and employment targets will be met and sets out the scale and type of infrastructure required to support the planned growth.

Members discussed at length the potential challenges faced by the proposal to increase the maintenance contributions for a period of 50 years. Concerns were raised that an increasing number of developers may opt for management companies instead of transferring land to the Council, meaning that the Council would have no control over these assets (such as open space, play areas and playing pitches) which could potentially bring about problems for residents who use those areas. Officers explained the difficulties in striking a balance to ensure public open spaces are maintained to a standard to which residents of the Borough are accustomed, and adopting land from developers which comes at a cost. It is hoped that the increase in the charges applied to land being transferred to the Council would alleviate the potential financial liability being at a detriment to the Council in the long term, but will also remain a viable option for developers.

Members of the panel also queried the figures on in table 1 of the Executive report at Appendix 1. Officers advised the amounts increased as multiples as the years increased. For example, the 40 year fees were double the 20 year fees. It was pointed out that the figures in the table were not correct and Officers agreed to check and amend these before publication of the Executive report.

RESOLVED that the Planning and Development Scrutiny Panel: -

- a) note the contents of the Executive report at appendix 1; and
- b) ask the Executive to consider their comments above relating to appendix 1 at the 06 March 2023 Executive meeting.

8. PLANNING STRATEGY UPDATE

The Panel received a presentation from the Head of Planning Strategy and Economic Development on prevailing planning strategy matters. A copy of the presentation is appended to these minutes.

The presentation included: -

- an update on the Local Plan examination, which it is hoped will be completed very soon with the inspector's final report expected shortly;
- an overview on the Governments Levelling Up and Regeneration Bill - consultation which opened on 22 December 2023. The presentation provided an overview of the key proposals for planning reform and outlined the Council's response to the consultation;
- information on recent consultations by both Southern and Portsmouth Water outlining their Draft Water Resource Management Plans; and
- details on the Council successfully securing funds from a recent bidding round from Bird Aware, to implement two mitigation measures in the Borough. One at Seafeld Park, Hill Head and the second at Warsash Common.

Members asked if the changes outlined in the Levelling Up and Regeneration Bill, if implemented by Government, will impact the Council's emerging Local Plan. Officers confirmed that any changes won't take effect until the Spring, by which time it is hoped that the Council's Local Plan will have been adopted. It was also explained that not all the proposals will be implemented immediately, as proposals linked to a wider review of national planning policy is scheduled for later in this year, and proposals which will come through the Levelling Up and Regeneration Bill in 2024.

RESOLVED that Members note the contents of the presentation.

9. EXECUTIVE BUSINESS

(1) Fareham Quay and Alton Grove to Cadour Drive Flood and Coastal Erosion Risk Management Studies - Award of Contract

No comments were received.

(2) Salterns recreation ground, Fareham - interim sea defence works

No comments were received.

(3) Fareham Local Plan 2037 Main Modifications

No comments were received.

(4) The Levelling Up and Regeneration Bill - Planning Policy Consultation

No comments were received.

10. PLANNING AND DEVELOPMENT SCRUTINY PANEL PRIORITIES

The Chairman asked Members of the Panel to consider the Scrutiny Priorities for the Planning and Development Scrutiny Panel.

The Director of Planning and Regeneration advised Members that as this was the last meeting of this municipal year officers did not have any outstanding items for the Panel to consider, but he went on to explain that a great deal of what has been discussed at today's meeting would likely be considered in more detail by the Panel in 2023/24 as the items are considered through the Council's decision making process.

RESOLVED that the Planning and Development Scrutiny Panel considered its Scrutiny Priorities.

(The meeting started at 6.00 pm
and ended at 8.43 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Planning and Development Scrutiny Panel (to be confirmed at the next meeting)

Date: Thursday, 30 March 2023

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor M R Daniells (Chairman)

Councillor Ms S Pankhurst (Vice-Chairman)

Councillors: Ms F Burgess, Mrs T L Ellis, Mrs J Needham, P Nother and N J Walker

**Also
Present:**



1. APOLOGIES FOR ABSENCE

No apologies of absence were received at the meeting.

2. MINUTES

RESOLVED that the Minutes of the Planning and Development Scrutiny Panel meeting held on the 22 February 2023 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

No announcements were made by the Chairman.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

No deputations were received at this meeting.

8. PLANNING STRATEGY UPDATE

At the agreement of the Chairman this item was brought forward on the agenda.

The Panel received a presentation from Planning Strategy officers providing a Planning Strategy Update, including an overview of the forthcoming Self and Custom Build Supplementary Planning Document and an update on the Council's emerging Local Plan. A copy of the presentation is appended to these minutes.

The Head of Planning Strategy and Economic Development presented details to the Panel on the Council's emerging Local Plan, which is to be considered for adoption by the Council on the 05 April 2023. The presentation provided information on the Inspectors' letter which had recently been received. The report concluded that the Local Plan can be found sound but only with the inclusion of the main modifications, all of which were subject to Council approval for a consultation in October 2022. The officer then explained the next steps once adopted and the implications for the Council should Members choose not to adopt the Local Plan. Members asked questions for clarification on changes to the Strategic Gap designation and the contribution to Portsmouth's unmet need.

The Senior Planner (Strategy) then went on to deliver details on the forthcoming Self and Custom Build Supplementary Planning Document (SPD). Members asked questions for clarification on new the policy and officers explained how legislation from central government has led to the development of a register of interest in Self and Custom Build and the policy in the emerging Local Plan. They also explained that the SPD has been prepared to provide

guidance to planning applicants on the information to submit alongside their applications. Officers also provided details on the local need for self and custom build plots and how this has provided the data to develop the SPD.

RESOLVED that the Panel note the contents of the presentation.

6. BIODIVERSITY NET GAIN SUPPLEMENTARY PLANNING DOCUMENT - FOR CONSULTATION

The Panel received a report on the Biodiversity Net Gain Supplementary Planning Document by the Director of Planning and Regeneration. The report outlined the Supplementary Planning Document (SPD) which has been prepared to provide guidance to applicants seeking planning permission. Executive approval is to be sought to consult on the SPD at their meeting on the 04 April 2023.

The Principal Planner (Strategy) presented the Executive report to the Panel and explained the Council's approach to securing and implementing Biodiversity Net Gain (BNG) in line with Policy NE2 in the emerging Fareham Borough Local Plan 2037.

Members of the Panel discussed the report in detail and asked questions for clarification on how the measures implanted by developers to achieve BNG will be monitored and if necessary, enforced by the over the 30-year period required and asked if costs would be incurred by the Council. Officers explained that the policy would be implemented and enforced in line with all other planning policies. The management of this new policy will incur costs but it was agreed by Members of the Panel that costs incurred are necessary to secure Borough's biodiversity for future generations.

Members of the Panel expressed support the Biodiversity Net Gain consultation and look forward to seeing how both residents and developers respond to the details within the SPD. Officers confirmed that the results of the consultation will be brought to a future meeting of the Panel.

RESOLVED that the Planning and Development Scrutiny Panel:-

- a) note the contents of the Executive report at Appendix 1; and
- b) ask that to the Executive to consider the Panels comments at their meeting on the 03 April 2023.

7. EXECUTIVE BUSINESS

Members of the Panel were asked to note the Executive decisions made since the last meeting of the Panel, that fall under the remit of the Planning and Development Portfolio.

(1) Provision of Tree Maintenance Services within the Borough of Fareham

No comments were received.

(2) Community Infrastructure Levy - Consultation

No comments were received.

(3) Planning Obligations SPD Review

No comments were received.

9. PLANNING AND DEVELOPMENT SCRUTINY PANEL PRIORITIES

The Panel considered the priorities for the Planning and Development Scrutiny Panel.

Members requested that the Coastal Partners be invited to a future meeting of the Panel to provide details of projects within the Borough. The Director of Planning and Regeneration addressed the Panel to advise that there are several local projects that the Coastal Partners are working on that they can update the Panel on. It was agreed that an item would be brought to the Panel within the 2023/24 meeting cycle.

RESOLVED that the Panel considered the Scrutiny Priorities.

(The meeting started at 6.00 pm
and ended at 7.55 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Leisure and Community Scrutiny Panel (to be confirmed at the next meeting)

Date: Tuesday, 28 February 2023

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor D G Foot (Chairman)

Councillor Mrs L E Clubley (Vice-Chairman)

Councillors: Mrs S M Bayford, R Bird, M J Ford, JP, Mrs K K Trott and
Miss T G Harper

Also Present: Councillor Mrs S M Walker



1. APOLOGIES FOR ABSENCE

There were no apologies of absence received at this meeting.

2. MINUTES

RESOLVED that the Minutes of the Leisure and Community Scrutiny Panel meeting held on the 07 June 2022 be signed and confirmed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made the following announcement –

Subsequent to last June's Leisure and Community Scrutiny Panel, I met with Officers to discuss the failure to secure improvements to the sporting facilities at Cams Alders (a corporate objective). They explained the background to this proposal and as a result I am satisfied that the Panel has no further part to play in the matter.

Last year I visited Fareham Leisure Centre and Holly Hill Leisure Centre where I met with the General Managers. I was most impressed with the setup and the enthusiasm of the staff. I was also particularly impressed by the quality of the relationship between Council Officers and Everyone Active. It reflects very well on both the Officers and Fareham Borough Council in particular.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

Councillor Mrs L Clubley declared a Non-pecuniary interest at item 7 – Citizens Advice Fareham – Service Level Agreement, as she has an outside body appointment to Citizens Advice Fareham.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. 50TH ANNIVERSARY OF THE BOROUGH OF FAREHAM

The Panel received a report along with supporting presentation from the Communications Manager on the outline proposals for the 50th Anniversary of the Borough. These proposals are to be considered by the Executive on the 06 March 2023. A copy of the presentation is appended to these Minutes.

The Communications Manager provided an overview of the proposals with associated costs and explained that the events will be launched at the Christmas Lights switch on later this year.

The Panel agreed that the proposals outlined in the report show good value for money, allowing the Council to mark the occasion with a series of activities throughout 2024 with marginal funding required.

The Panel asked that officers investigate the ceremonial logo being added to the flag on the Mayor's car and the flag pole at the entrance to the Civic Offices. It was also suggested that it be considered for the sand pit to be located within Fareham shopping centre to provide better security for the asset and allow it to be used in bad weather.

It is RECOMMENDED that the Leisure and Community Scrutiny Panel: -

- a) note the contents of the Executive report attached at Appendix 1 and the supporting presentation; and
- b) ask the Executive to consider their comments above, in relation to Appendix 1 at their meeting on the 06 March 2023.

7. CITIZEN ADVICE FAREHAM - SERVICE LEVEL AGREEMENT

The Panel received a report from the Leisure and Community Manager reviewing the existing Service Level Agreement (SLA) between Fareham Borough Council and Citizen Advice Fareham. The Executive on the 06 March 2023 will be asked to agree a new 3 year SLA and funding arrangements commencing the 1 April 2023.

The Panel discussed the report at length and asked questions for clarification from officers. Members also queried aspects of the services provided by Citizens Advice Fareham to gain a better understanding of the support offered to residents that will be funded by the new SLA.

RESOLVED that the Leisure and Community Scrutiny Panel:-

- a) note the contents of the Executive report attached at Appendix 1; and
- b) ask the Executive to consider their comments above, in relation to Appendix 1 at their meeting on the 06 March 2023.

8. EXECUTIVE BUSINESS

Members of the Panel asked questions for clarification with regards to the scrutiny of the items of Executive business. Officers confirmed that the role of the Scrutiny Panel is to hold the Executive to account for all Executive decisions. Whilst some decisions have already been taken or implemented, it is important for the Panel to be aware of this portfolio business for context. It was also explained that the Community Fund Applications are included as these are an Executive function delegated to the Executive member for Leisure and Community. These decisions do not usually require pre-scrutiny but does allow the Panel to note the decisions as part of their scrutiny role.

(1) Community Fund Application - Titchfield Community Association

No comments were received.

(2) Play and Recreational Facilities Improvement Programme

No comments were received.

(3) Asset of Community Value Application

No comments were received.

(4) Community Fund Application - Warsash Tennis Club

No comments were received.

(5) Wheatsheaf Public House as an Asset of Community Value

No comments were received.

(6) Community Fund Application - Burridge Sports and Social Club

No comments were received.

9. LEISURE AND COMMUNITY SCRUTINY PANEL PRIORITIES

The Chairman asked Members of the Panel to consider the Scrutiny Priorities for the Leisure and Community Portfolio.

The Director of Leisure and Community addressed the Panel to confirm that at the next meeting of the Panel on the 20 March 2023, an item will be brought to the Panel to scrutinise the Executive report - Providing Support to the Borough's Community and Voluntary Sector.

Members of the Panel enquired about the request made at the last meeting, regarding an item on the grant money that has been made available to Community Centres to reduce their carbon footprint. Officers have investigated this and determined that it is appropriate for these details to be circulated outside of the Panel for information. These details will be compiled and circulated as soon as possible.

Members also enquired about an item being brought to the Panel from the Hampshire Cultural Trust (HCT) following the scoping report that was agreed by the Panel last year regarding the Westbury Manor Museum. The Director of Leisure and Community advised that the Hampshire Cultural Trust is currently undergoing a restructure. With this in mind, it would seem appropriate to invite the HCT to attend a future Panel at a later date.

RESOLVED that the Leisure and Community Scrutiny Panel considered its priorities.

(The meeting started at 6.00 pm
and ended at 7.15 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Leisure and Community Scrutiny Panel (to be confirmed at the next meeting)

Date: Thursday, 23 March 2023

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor D G Foot (Chairman)

Councillor Mrs L E Clubley (Vice-Chairman)

Councillors: R Bird, M J Ford, JP, Miss T G Harper and Mrs K K Trott

Also Present: Councillor Mrs S M Walker



1. APOLOGIES FOR ABSENCE

An apology of absence was received from Councillor Mrs S Bayford.

2. MINUTES

RESOLVED that the Minutes of the Leisure and Community Scrutiny Panel meeting held on the 28 February 2023 be signed and confirmed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

No announcements were made by the Chairman.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest received at the meeting.

5. DEPUTATIONS

There were no deputations made this meeting.

6. VOLUNTARY COMMUNITY SUPPORT SERVICES

The Panel received a report by the Director of Leisure and Community on an Executive report, Voluntary Community Support Services, that reviews the current support that the Council funds for the voluntary sector and proposes a new approach for the period 2023-2026.

Officers highlighted a minor amendment to Appendix 1, Page 17, paragraph 18, of the report. The paragraph should read - *Any charitable organisation within Hampshire can become a member of Action Hampshire. Membership fees are dependent on the income of the group, with fees from £30 per year for organisations with a turnover of less than £50,000 to ~~£250~~ £150.00 per year for those with a turnover between £100,000 and £250,000 per year. Organisations with the greatest turnover, in excess of £500,000, pay a membership of £350 per year. Member benefits include.*

The Chairman addressed the Panel to express support for the new approach that, if approved by the Executive, will save the Council money whilst still providing a valuable service to the residents of Fareham.

The Executive Member for Leisure and Community, Councillor Mrs S Walker addressed the Panel to advise that a large number of volunteers have transferred over to Community First from the previous charity, One Community and that the staff from One Community who worked in Fareham, have been personally thanked for all their support and dedication to the residents of the Borough.

RESOLVED that the Leisure and Community Scrutiny Panel: -

- a) note the contents of the report attached at appendix 1; and
- b) considered any comments/recommendations to pass to the Executive for consideration at their meeting on the 03 April 2023.

7. EXECUTIVE BUSINESS

(1) Community Fund Application - Sarisbury Athletic Cricket Club

Members noted the Executive decision.

(2) Citizens Advice Fareham - Service Level Agreement

Members noted the Executive decision.

(3) 50th Anniversary of the Borough of Fareham

Members noted the Executive decision.

(4) The Kings Coronation Proposals

Members enquired about the amount of interest that had been received from residents purchasing a commemorative Coronation mug. Councillor Mrs S Walker advised that over 1000 mugs have been ordered to meet demand and it is likely that another order will be placed as residents continue to register interests in purchasing the mugs from the Council.

8. LEISURE AND COMMUNITY SCRUTINY PANEL PRIORITIES

The Chairman asked Members of the Panel to consider the Scrutiny Priorities. Members did not have any priorities to consider at this time.

RESOLVED that the Panel considered the priorities for the Leisure and Community Scrutiny Panel.

(The meeting started at 5.00 pm
and ended at 5.16 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Daedalus Scrutiny Panel (to be confirmed at the next meeting)

Date: Monday, 27 March 2023

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor S Dugan (Chairman)

Councillor Mrs J Needham (Vice-Chairman)

Councillors: M J Ford, JP, Mrs P Hayre and Mrs K Mandry

**Co-Opted
Members:**

Mr Jonathan Butts

**Also
Present:** Councillor S D T Woodward, Executive Member for Policy and
Resources (Item 6)



1. APOLOGIES FOR ABSENCE

Apologies of absence were received from Councillor Mrs S M Bayford, and Councillor J Englefield.

2. MINUTES

RESOLVED that the minutes of the Daedalus Scrutiny Panel meeting held on 1 September 2022 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements made at this meeting.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTION

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. PRESENTATION - EMPLOYMENT AND SKILLS OUTCOMES

The Panel received a presentation by the Strategic Sites Development Officer on employment and skills outcomes on the Daedalus site. (A copy of this presentation is appended to these minutes).

At the invitation of the Chairman, Councillor S D T Woodward, Executive Member for Policy and Resources addressed the Panel on this item.

Members discussed at length the difficulties that is experienced with broadband at Daedalus and that the expectation for the availability of high-speed broadband by companies had significantly increased over the past few years. Whilst members accept that the Council has tried to engage with broadband companies regarding this issue and that there is very little more than can currently be done to resolve this issue, they encourage Officer's to continue to investigate this issue and to work alongside Gosport Borough Council to try to find a resolution.

RESOLVED that: -

(a) The Strategic Sites Development Officer be thanked for her informative presentation; and

(b) The Panel note the content of the report.

7. EXECUTIVE BUSINESS

There were no items of Executive business to consider at this meeting.

8. SCRUTINY PRIORITIES

The Head of Strategic Sites addressed the Panel on this item and advised the members of a number of items that would be coming forward to the Panel in the coming year.

The Panel were given the opportunity to put forward any further suggestions that they may have. Mr Jonathan Butts enquired as to whether an update on the RCA contract could be presented to the Panel. The Head of Strategic Sites confirmed that RCA's Annual Report on the management and operation of Solent Airport will come forward to the Panel later in the year.

The Head of Strategic Sites addressed the Panel in respect of the Daedalus Vision and suggested that an item on this be brought to the Panel during the next year. It was acknowledged that it has been some time since the vision was revisited. She suggested that the Panel would also benefit from an update of the progress and the achievements that have been made since 2018.

9. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that the public and representatives of the press be excluded from the remainder of the meeting on the grounds that the matters to be dealt with involve the likely disclosure of exempt information, as defined in Paragraph 3, Part 1 of Schedule 12A of the Local Government Act 1972.

10. PRESENTATION - DAEDALUS MARKETING

The Panel received a presentation by the Head of Asset Management on the commercial opportunities offered by the Council at Daedalus and how these are marketed.

RESOLVED that: -

- (a) The Head of Asset Management be thanked for his informative presentation; and
- (b) The Panel note the content of the report.

(The meeting started at 6.00 pm
and ended at 6.47 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Health and Public Protection Scrutiny Panel

(to be confirmed at the next meeting)

Date: Wednesday, 29 March 2023

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor F Birkett (Chairman)

Councillor Ms S Pankhurst (Vice-Chairman)

Councillors: Mrs P M Bryant, Miss T G Harper, Mrs J Needham and
Mrs K K Trott

Also Present: Councillor Miss J Burton, Executive Member for Health & Public
Protection (for items 8 & 9)



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mrs T L Ellis.

2. MINUTES

RESOLVED that the minutes of the Health and Public Protection Scrutiny Panel held on Tuesday 01 November 2022 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

Savings Opportunities

The Chairman announced that, as members would be aware, savings opportunities to close the £2.4m budget gap required by financial year 2026/27 are currently being explored by officers, with a view to the Executive considering the options proposed in the summer of this year.

By the end of April, the Scrutiny Panel Chairmen will be asked for their ideas and those of their panels regarding any savings opportunities that they feel should be considered as part of the savings programme. The Chairman urged members to think about the services within the Health and Public Protection portfolio and to advise him of any ideas they may have where savings opportunities could be explored.

The Chairman stated that everyone has a part to play in finding ways to bridge the gap and every idea will be seriously considered, regardless of whether it has the potential to realise a small or large amount of saving. The Chairman also stated that he would be happy to talk through any ideas with members so that he could then put them forward as potential savings opportunities in April.

Wicor Recreation Ground car park

The Chairman announced that he would like to make members aware that a petition was received and accepted by the Council yesterday to "Scrap the proposals to introduce parking charges at Wicor Recreation Ground in Portchester" and is now live on the Council's website.

The petition cut-off date will be late morning on Monday 03 April so that it can be verified, and all signatures counted, in readiness for a decision regarding parking charges at Wicor Recreation Ground to be considered by the Executive on Monday evening.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OR ADVICE OR DIRECTIONS

Councillor Mrs P M Bryant declared a non-pecuniary interest in item 7 on the agenda as she is a member of Fareham Rotary Club, which owns the Wheelhouse at Hillhead coastal car park.

5. DEPUTATIONS

Deputations outlined in the table below were received in respect of item 7 – Extension of Coastal car parking Charges:

Name	Type of deputation
Stephen Potter	Written
Karin Wipfler	Written
Paul Woodman	Written
Roger Britton	In Person
Becky Reed	Written
Karen Asher	Written
Maria Sabiston	Written
Jodie Littlefield	Written
Linda Johnson	Written
Emma Wells	Written
Simon Freeman	Written
Graeme Moir	Written
Joanne Taylor	Written
David Edwards	Written
Liz & Michael MacEnri	Written
Phil Marlow	Written
Lyn Edmunds	Written
Alex Rawlinson	Written
Sarah Holmes	In Person

7. EXTENSION OF COASTAL CAR PARKING CHARGES

This item was brought forward on the agenda and heard directly after item 5.

At the invitation of the Chairman, Councillors Ms C Bainbridge and P M Nother addressed the Panel on this item.

Deputations were received in respect of this item, as outlined in the table at item 5 on the agenda.

Councillor Mrs P M Bryant declared a non-pecuniary interest in this item as she is a member of Fareham Rotary Club which owns the Wheelhouse at Hillhead Coastal car park.

The Panel considered a report by the Director of Leisure and Community which invited Members to scrutinise and make comments to the Executive in respect of the proposed extension of coastal car parking charges in the Borough.

At the request of the Chairman, it was confirmed that 123 comments have been received from members of the public regarding the proposals. 58 referenced the potential issues with local roads, 83 raised concern regarding access to sport - particularly for older and younger people, 36 related to the

impact that the charges would have on AFC Portchester and 58 referenced other matters such as the impact on Shearwater overflow car park.

Councillor Mrs Trott noted the need to find increased revenue to off-set expenses but felt that the proposal prioritised income over the health and well-being of residents. Councillor Mrs Trott also noted that Wicor is a recreational/leisure car park and that charges are not being proposed in similar car parks in other parts of the Borough.

Members discussed the potential impact that the proposals may have on local roads and felt that it would be important to ensure that appropriate enforcement by Hampshire County Council is carried out. In response to a question raised by Councillor Miss Harper regarding the impact of pay and display parking installed at Hill Head coastal car park, the Head of Environmental Health reported that Hampshire County Council's view is that, within a short period of time, people get used to having to pay.

Members were concerned about the cost of living crisis and the impact that these proposals might have on families who are already struggling. However, it was felt that the taxpayer should not be expected to cover the cost of parking charges, that season tickets are available which have worked well in other coastal car park locations since charging was introduced and that there are alternative car parks nearby that do not charge to park.

The excellent work done by AFC Portchester in providing significant health and wellbeing benefits to the local community was recognised by the Panel during the discussion on this item.

The Chairman commented on the positive impact that public engagement has on the Council's decision making process and noted the concerns that had been raised in respect of the proposals. The Chairman reminded members that the final decision on this matter did not rest with the Panel and that members were being asked to consider the proposals and pass any comments to the Executive to assist with the decision that would be made at the meeting on the 03 April 2023. The Chairman explained that, if approved by the Executive, a four-week consultation to amend the Fareham Borough Council Off-Street Parking Order would be undertaken in May 2023.

RESOLVED that the Health & Public Protection Scrutiny Panel agrees unanimously that the recommendations contained in the report be taken forward to the Executive for consideration.

6. EXECUTIVE BUSINESS

(1) Review of parking charges at coastal locations and options identified in September 2020 Review

There were no comments or questions for clarification in respect of this item.

(2) Town Centre Public Spaces Protection Order

There were no comments or questions for clarification in respect of this item.

(3) Traffic Regulation Order at Council owned car parks - consideration of Consultation responses

There were no comments or questions for clarification in respect of this item.

(4) Proposed changes to Dog Control Public Spaces Protection Order

There were no comments or questions for clarification in respect of this item.

8. APPROVAL OF SCOPING REPORT - SCRUTINY OF PORTCHESTER CREMATORIUM

At the invitation of the Chairman, Councillor Miss J Burton, Executive Member for Health and Public Protection, addressed the Panel on this item.

The Panel considered a draft scoping report for inclusion with an invitation to Portchester Crematorium to attend the meeting of the Panel on 20 June 2023 to provide members with an opportunity to scrutinise the Crematorium's preparedness for maintaining an effective service for the residents of Fareham.

Members discussed whether the proposals for a new crematorium to be built at Daedalus would have an impact on Portchester Crematorium and noted that this would most likely be covered at the meeting on 20 June.

RESOLVED that the Health and Public Protection Scrutiny Panel approves the draft Scoping report for inclusion in the invitation to Portchester Crematorium to attend the meeting of the Panel on 20 June 2023.

9. HEALTH AND PUBLIC PROTECTION SCRUTINY PANEL PRIORITIES

At the invitation of the Chairman, Councillor Miss J Burton, Executive Member for Health & Public Protection, addressed the Panel on this item.

In discussing the Scrutiny priorities for the Panel, the following items were discussed:

- (i) That representatives from Queen Alexandra Hospital be invited to attend a meeting of the Panel towards the end of the next municipal year to report on the new Accident & Emergency facilities at the Hospital. It was agreed that a scoping report would be prepared for the Panel to approve for inclusion in the invitation.
- (ii) That an update on the implementation of the revised CCTV arrangements following the dissolution of the Fareham & Gosport CCTV Partnership be provided. This will also cover other areas of Community Safety that will be of interest to members following a recent Audit. Proposed dates will be provided at the next meeting.
- (iii) That the Police and Crime Commissioner, Donna Jones, be invited to a future meeting of the Panel to report on current issues.

RESOLVED that the Health and Public Protection Scrutiny Panel agrees that items (i) to (iii) as outlined above be added to the Scrutiny Priorities Plan.

(The meeting started at 6.00 pm
and ended at 7.00 pm).

FAREHAM

BOROUGH COUNCIL

Report to Council

20 April 2023

Subject: **COMMITTEE WORK PROGRAMMES 2023/24**

Report of: **Head of Democratic Services**

SUMMARY

This report sets out the proposed Work Programmes for the Council's Committee Meetings for 2023/234

RECOMMENDATION

It is recommended that the Council receives and endorses the proposed Work Programmes for all the Committee meetings scheduled for the next municipal year, as set out in Appendix A to this report.

INTRODUCTION

1. Each Committee, at its March meeting, prepares and agrees a programme of work for the following municipal year.
2. Following the Vanguard changes to the Policy Development and Review Panels, the Scrutiny Panels now manage their own work priorities. However, it is still the responsibility of the Council to endorse all Committee work programmes for the forthcoming municipal year. These have therefore been incorporated into one report, as set out at Appendix A, for the Council to review and endorse.

RISK ASSESSMENT

3. There are no significant risk considerations in relation to this report.

CONCLUSION

4. The Council is asked to receive and endorse the proposed Work Programmes for all Committee meetings for the next municipal year, as set out in Appendix A.

Appendix A: Committee Work Programmes 2023/24

Background Papers: None

Reference Papers: None

Contact: For further information please contact Leigh Usher (Ext: 4553)

APPENDIX A

LICENSING AND REGULATORY AFFAIRS COMMITTEE – DRAFT WORK PROGRAMME 2023/24

<u>DATE</u>	<u>SUBJECT</u>	<u>TRAINING SESSION/ WORKSHOP</u>
12 June 2023	Review of current Work Programme	
24 July 2023	Review of current Work Programme	
September 2023		Licensing Training
05 October 2023	Update on the implementation of Random drug testing for taxi and private hire licence holders. Update on the implementation of the use of the National Database of Refusals and Revocations (NR3)	
28 November 2023	Review of current Work Programme Opportunities for increased fees for enhanced services Briefing On Elections Act	
30 January 2024	Actual Revenue Expenditure 2022/23 Spending Plans 2024/25 Fees and Charges 2024/25 Preliminary Review of current Work Programme and Draft Work Programme 2024/25	
12 March 2024	Update on Fareham & Gosport Environmental Health Partnership – Presentation Final Review of current Work Programme and Draft Work Programme 2024/25	

AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME FOR 2023/24

Committee Function and Report Subject		Frequency	Last Covered	July 2023	Sept 2023	Nov 2023	March 2024
OVERALL PURPOSE AND ACCOUNTABILITY							
Monitoring Officer (MO) Report - to include Review of Work Programme and training plan		Every Meeting	n/a	YES	YES	YES	YES
Review of the Functions of the Committee – included in MO Report **		3 yearly	2022-23				
GOVERNANCE, RISK AND CONTROL							
Corporate Governance & AGS	Local Code of Corporate Governance	As needed	2016-17				
	Annual Governance Statement	Annual	2022-23	YES			
Risk Management	Policy	As needed	2016-17				
	Risk Management Monitoring Reports	6 monthly	2022-23		YES		YES
	Business Continuity – Included in Risk Management Report **	3 yearly	2022-23				
	Specific Risk Management topics	As needed	2019-20 (cyber security risks)				
Value for Money	Specific VFM studies	As needed	None				
Counter Fraud	Counter Fraud Policy and Strategy	3 yearly	2016-17			YES	
	Anti-Bribery Policy	As needed	2011-12		YES		
	Sanctions and Redress Policy	As needed	2016-17				
	Counter Fraud Annual Report	Annually	2022-23	YES			
Partnerships	Partnership Governance Report – Included in the Head of Audits Report **	Annually	2022-23			**	
AUDIT							
Internal Audit	Internal Audit Strategy Included in Internal Audit Quarterly Report **	3 yearly	2018-19		**		
	Internal Audit Annual Plan –Included in Internal Audit Quarterly Report **	Annual	2022-23				**
	Internal Audit Quarterly Report	Quarterly	2022-23	YES	YES	YES	YES
	Head of Audit's Annual Opinion	Annual	2022-23	YES			
External Audit	Arrangements for Appointment of External Auditors	As needed	2022-23				YES

Committee Function and Report Subject		Frequency	Last Covered	July 2023	Sept 2023	Nov 2023	March 2024
	Annual Plan and Fee	Annual	2022-23	YES			
	Annual Auditor's Report and VFM commentary	Annual	2022-23	YES			
	Annual Certification Report	Annual	2021-22	YES			YES
	Specific reports from inspection agencies	As needed	2018-19 (RIPA)				
FINANCIAL REPORTING							
Statement of Accounts		Annual	2022-23	YES			
External Audit – Audit Results Report		Annual	2022-23		YES		
WIDER FUNCTIONS OF THE COMMITTEE							
Standards and Ethics	Review of Code of Conduct for Members	As needed	2015-16				
	Review of member / officer protocol	As needed	2008-09				
	Annual Ombudsman Reports and Overview of Complaints against members– Included in MO Report	Annual	2022-23		**		
	Review of Members Training and Development Programme – Included in MO Report	Annual	2022-23				**
Treasury Management	Treasury Management Strategy and Indicators	Annual	2022-23			YES	YES – Policy and indicators
Key Policy Review	Annual Review of the Constitution – Included in MO Report	Annual	2022-23				**
	Review of Financial Regulations – included in MO Report	3 yearly	2022-23				
	Review of Procurement and Contract Procedure Rules	3 yearly	2021-22				
	Prevention of the Facilitation of Tax Evasion	As needed	2021-22				
Other Matters referred to the Committee	Updates on legal issues	As needed	2017-18				
	Issues referred by the Chief Executive Officer, Directors and Other Council Bodies	As needed	None				
Number of Items (not including items included within other reports)				8	5	4	6